

रक्षा लेखा महानियंत्रक कार्यालय
Office of the Controller General of Defence Accounts
उलन बटार रोड, पालम -110010
Ulan Batar Road, Palam, Delhi Cantt. 110010

Tel : 011-25674536

FAX : 011-25674781

No. AN/I/1466/ER Sheet

Date: 10.08.2021

To,

**All the PCsDA/CsDA and equivalent offices
(through CGDA's Website)**

Subject: Updation of Executive Record (Sheets) : IDAS Officer

The undersigned is directed to state that the "ER Sheet of IDAS officers" is going to be updated. Therefore, information/additional information under the head of ER Sheet format (Copy Enclosed) is required to be incorporated in existing ER Sheet of IDAS Officers.

2. Further, the undersigned is also directed to convey that the last updation of ER Sheet was made in year 2019 and the same was uploaded on the public domain through CGDA's website. Accordingly, reference may be sought from the existing ER sheet available on CGDA's website for updation of the ER Sheet.

3. As such, it is requested to send an updated ER Sheet in respect of all the IDAS officers under your administrative control in the prescribed format (Copy enclosed) in Soft Copy to this HQrs office through e-mail on email id : an1-pinklist.cgda@nic.in latest by 31st August, 2021.



(Manish)

Sr. ACGDA (AN-Estt. IDAS)

Format of Executive Record(ER) Sheet:

Complete Bio-data			
	Name	:	
	Identity No.	:	
	Service/Cadre/Allotment Year	:	
	Source of Recruitment	:	
	Date of Birth	:	
	Sex	:	
	Place of Domicile	:	
	Mother Tongue	:	
	Indian Languages Known	:	
	Foreign Languages Known	:	
	Date of Joining	:	
	Retirement Reason	:	

II. Details of Central Deputation		
A	1. Whether presently on deputation to GOI?	
	2. Date of start of Central Deputation	
	3. Expiry date of tenure of Central Deputation.	
	4. Tenure Code	
B	If in Cadre, date of reversion from Central Deputation	
C	Whether debarred from Central Deputation? If so, period of debarment	

III. Educational Qualification				
Sl.No	Qualification	Subject	Division	Year of Passing
	Institute/University/Place			

IV. Experience Details					
Sl.No	Designation/Level	Department/Office	Organization	Experience (Major/Minor)	Period (From/To)

Station served (as on 31/07/2021):

Station	Years	Months

V. Mid Career Training Details

Sl.No	Year	Training Name	Period	Institute Name

VI. In-Service Training Details

Sl.No	Year	Training Name	Period	Institute Name

VII. Domestic Training Details

Sl.No	Year	Training Name	Period	Institute Name

VIII. Foreign Training Details

Sl.No	Year	Training Name	Period	Country

- A
1. Whether Debarred from Foreign Training?
 2. If so, period of debarment

IX. Award / Publication Details

Sl.No	Date & Year	Particulars in brief	Institution