

	<p>कार्यालय रक्षा लेखा महानियंत्रक उलान बटार रोड, पालम, दिल्ली छावनी - 110010 Office of Controller General of Defence Accounts Ulan Batar Road, Palam, Delhi Cantt - 110 010. ☎ 011-25665562, 25665745, Fax No. 011-25674806/25674821 E-mail: "grievancecgda.dad@gov.in"</p>	 <p>75 आज़ादी का अमृत महोत्सव</p>
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F No. AN/Grievance/IGC/2021/E-4302

Date: 28.10.2021

To

All Principle Controllers/Controllers

Subject: Active participation of various Government Departments in Redressal of Employment/Service related Grievances of Scheduled Tribe Employees.

Please find attached a copy of the Secretary, National Commission for Scheduled Tribes DO letter bearing No. 18/01/NCST(IGRC)2021-Coord dated 10th August 2021 on the subject, received through the MOD (Fin). The same is self-explanatory.

2. As per the recommendation at Para 3 of the said letter, it is requested to constitute an "Internal Grievance Committee" in your office. Para 4 of the said DO contain the mandate of the committee so formed. Further, the said Committee will prepare **Monthly Reports** and submit to this HQrs office, in the format given therein. The reports may be furnished, through e-mail, by 5th of the following month.

{Note: 'NIL' reports are also required. Data in Excel sheet to be attached to the e-mail}

This has the approval of the CGDA.


(Vinod Kumar)
ACGDA

अलका तिवारी, भा.प्र.से.

सचिव, भारत सरकार

ALKA TIWARI, I.A.S.
SECRETARY TO GOVT. OF INDIA



भारत सरकार
राष्ट्रीय अनुसूचित जनजाति आयोग
GOVERNMENT OF INDIA
NATIONAL COMMISSION FOR SCHEDULED TRIBES

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D.O.No. 18/01/NCST(IGRC)2021-Coord.

10th August, 2021

Respected Sir,

As you are aware, the National Commission for Scheduled Tribes (the Commission) has been set up under Article 338A of the Constitution of India on 19.02.2004 and vested with the responsibility, inter-alia, to investigate and monitor all matters relating to the safeguards provided to the Scheduled Tribes under the Constitution or under any order of the Government and other laws for the time being in force and to evaluate the working of such safeguards.

2. Every year, the Commission receives a large number of complaints relating to service matters on issues such as (i) Non maintenance of reservation roster and not filling up of reserved vacancies, (ii) Discrimination in promotion/seniority/MACP/ACP, (iii) Non-appointment on compassionate grounds, (iv) Downgrading of APARs, (v) Termination /dismissal from service, (vi) Discrimination in transfer/posting (vii) Denial of pensioner benefits etc.

3. To ensure active participation of various Government Departments in redressal of employment/service related grievances of Scheduled Tribe employees, the Commission recommends that the Departments and the Autonomous Bodies/PSUs/Attached/Subordinate offices, which are controlled by the Department should constitute an "Internal Grievance Committee". The composition of the committee may be as under:

(i)	SAG level officer of the Ministry/Department	Chairperson
(ii)	SAG/Director level officer of external Department (Scheduled Tribe)	Member
(iii)	Chief Liaison Officer/Liaison Officer (not below the rank of Deputy Secretary)	Member
(iv)	Director/Deputy Secretary level Officer (Having good knowledge of rules & procedure of Govt. of India)	Member
	ST Officer of Director/Deputy Secretary/Deputy Director level (preferably lady to be nominated from other Ministry/Department in case an officer is not available within the Ministry/Department)	Member

1224/DAO/102
19/8/21

Office of Addl. FA (RR) & JS
Dy. No. 555-A
Date: 18-8-2021

Office of the FA (DS)
Dy. No. 3222
Date: 18/8/2021

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18/8/21

Addl FA (RR) 17.8.21

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Dir (RR) - (C)

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(Note: In so far as Internal Grievance Committee to be set up in Autonomous Bodies /PSUs / Attached / Subordinate Offices under the Central Govt. Department is concerned, the Committee may be chaired by an Executive Director level Officer with the Chief Liaison Officer and a senior officer belonging to ST community as members).

4. The Internal Grievance Committee will examine the complaints of the employees belonging to Scheduled Tribes on matters such as (i) Non-maintenance of reservation roster and not filling up of reserved vacancies, (ii) Discrimination in promotion/seniority/MACP/ACP, (iii) Non-appointment on compassionate grounds, (iv) Adverse/downgrading of APARs, (v) Termination/dismissal from services, (vi) Discrimination in transfer/posting (vii) Denial of pensioner benefits etc. and take necessary action for immediate redressal of the grievances. The Committee will prepare monthly report and submit to the Head of Organization who will monitor the action taken on the grievances and submit a quarterly report to the Commission including the reports received from the Autonomous Bodies/PSUs/Attached/Subordinate offices under the administrative control of the Department, in the format given below:

Quarterly Report for the period fromto

Sl.No.	No. of grievances registered	No. of grievances successfully redressed	No. of grievances unresolved	Action taken against wilful defaulting officer(s)	Remarks
1	2	3	4	5	6

With regards,

Yours sincerely,

A. Tiwari
(Alka Tiwari)
10/07/21

Shri Sanjeev Mittal,
Financial Advisor Defence Finance,
Ministry of Defence,
139, South Block,
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