

REGIONAL TRAINING CENTRE, EM BLOCK, SECTOR-V, SALT LAKE, KOLKATA- 700 091

Training Calendar for the Year 2015-16 (Amended on 02.09.2015)

Course	COURSE TITLE	DURATION	FROM	TO	LEVEL OF PARTICIPANTS	CATEGORY	VENUE
			APRIL	2015			
			MAY	2015			
1	Course on Official Language (HINDI)	2	18.05.2015	19.05.2015	AAO-CLK	GEN	RTC
2	Factory Accounting System :Transferee Cases to Factory command	5	25.05.2015	29.05.2015	AAO-CLK	FY	RTC
3	New Pension Scheme	2	11.05.2015	12.05.2015	AAO-CLK	GEN	RTC
4	HRD-Leadership, Motivation & Communication	5	11.05.2015	15.05.2015	SAO-AAO	GEN	RTC
5	Labour Accounting & Wage Package	5	18.05.2015	22.05.2015	AAO-AUD	FY	RTC
6	Course on NET Working & Trouble Shooting	5	25.05.2015	29.05.2015	AAO-ADR	GEN	RTC
			JUNE	2015			
7	Induction Course for newly recruited Auds/Clerks	40	01.06.2015	24.07.2015	AUD-CLK	GEN	RTC
8	Workkshop on Internal Audit	3	10.06.2015	12.06.2015	IAO-AIAC	CIA	RTC
9	Project NIDHI	3	17.06.2015	19.06.2015	SAO-CLK	GEN	RTC
10	Project BHAWAN	2	24.06.2015	25.06.2015	SAO-CLK	RC	RTC
11	Compilation & Review of Annual Accounts	4	22.06.2015	25.06.2015	AAO-AUD	FY	RTC
			JULY	2015			
12	Procurement of stores and P & M	2	02.07.2015	03.07.2015	SAO-AUD	FY	RTC
13	PROJECT SUGAM	2	28.07.2015	29.07.2015	SAO-CLK	GEN	RTC
13(A)	PROJECT BHAWAN	1	30.07.2015		SAO-CLK	FY	RTC
13(B)	PROJECT BHAWAN	1	31.07.2015		SAO-CLK	FY	RTC
14	VISUAL FOXPRO	5	20.07.2015	24.07.2015	SAO-AUD	GEN	RTC
15	Course on Administration & Vigilance including Noting and Drafting and RTI cases	3	15.07.2015	17.07.2015	SAO-SA	GEN	RTC
16	Contract Management & TPC	3	27.07.2015	29.07.2015	SAO-AUD	FY	RTC
			AUGUST	2015			
17	Jt TrgIDAS /IOFS Probationers	32	10.08.2015	10.09.2015	IDAS/IOFS(P)	GEN	RTC
18	Civil works in OFs	3	24.08.2015	26.08.2015	SAO-AUD	FY	RTC
18(A)	VISUAL FOXPRO	5	17.08.2015	21.08.2015	SAO-AUD	FY	RTC
			SEPTEMBER	2015			
19	Material Accounting & Inventory Package	5	07.09.2015	11.09.2015	AAO-AUD	FY	RTC
20	Orientation Course for newly recruited MTS	3	14.09.2015	16.09.2015	MTS	GEN	RTC
21	SBI CMP to discuss users related problems to eliminate their doubts	2	21.09.2015	22.09.2015	SAO-AUD	GEN	RTC
22	Course on Internal Audit,C&AG report, Draft Para, MFAI/IAR	3	21.09.2015	23.09.2015	SAO-AUD	GEN	RTC
			OCTOBER	2015			
23	SAO/AO Induction Course (Transfer In cases)	5	05.10.2015	09.10.2015	SAO-AO	FY	RTC
24	Course on Taxation, VAT, CST,IT and Excise.	3	12.10.2015	14.10.2015	SAO-SA	GEN	RTC
			NOVEMBER	2015			
25(A)	Training on System Administration	6	02.11.2015	07.11.2015	AAO-SAO	FY	RTC
25	Course on works of Accounts Section	3	04.11.2015	06.11.2015	AAO-AUD	GEN	RTC
26	Induction Course for newly recruited Auds/Clerks	40	23.11.2015	20.01.2015	AUD-CLK	GEN	RTC
			DECEMBER	2015			
27	Training for newly promoted Sr Auditors	10	30.11.2015	11.12.2015	Sr AUD	GEN	RTC
28	Workkshop for CIA	3	09.12.2015	11.12.2015	IAO-AIAC	CIA	RTC
28(A)	NEW PENSION SCHEME	2	21.12.15	22.12.15	IDAS-AOs	GEN	RTC
			JANUARAY	2016			
29	Induction Course for newly promoted AAOs	5	04.01.2016	08.01.2016	AAOs-SO(A)	GEN	RTC
30	Induction Course for newly recruited Auds/Clerks	40	25.01.2016	22.03.2016	AUD-CLK	GEN	RTC
31	Training for Trainers	3	20.01.2016	22.01.2016	CTC Faculty	GEN	RTC
			FEBRUARY	2016			
32	PHP. MY SQL	15	01.02.2016	19.02.2016	EDP	GEN	RTC
33	Cost Accounting & Costing Package	5	08.02.2016	12.02.2016	SAO-AUD	FY	RTC
34	DFMC	5	15.02.2016	19.02.2016	Army officers	EC	RTC
			MARCH	2016			
35	VISUAL FOXPRO	5	07.03.2016	11.03.2016	SAO-AUD	GEN	RTC
36	Function for R-section	1	09.03.15		AAO-CLK	GEN	RTC
	TOTAL TRAINING DAYS	297					

Deferred