

रक्षा लेखा महानियंत्रक
Controller General of Defence Accounts
उलान बटार रोड, पालम, दिल्ली कैंट 110010
Ulan Batar Road, Palam, Delhi Cantt- 110010

सं. प्रशा/XIV/19015/सरकारी आदेश/2014

दिनांक: 15.10.2014

No. AN/XIV/19015/Govt. Orders/2014

सेवा मे,

सभी रक्षा लेखा प्रधान नियंत्रक / रक्षा लेखा नियंत्रक
All PCsDA/CsDA

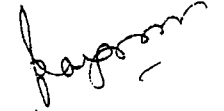
(Through CGDA Mail Server)

Sub: Procedure for booking of air tickets on LTC-Clarification reg.

उपर्युक्त विषय पर भारत सरकार, कार्मिक, लोक शिकायत एवं पेंशन मंत्रालय (कार्मिक एवं प्रशिक्षण विभाग) के दिनांक 24/09/2014 के कार्यालय ज्ञापन सं० 31011/5/2014-Estt (A-IV) की प्रति सूचना, मार्गदर्शन एवं आवश्यक कार्यवाही हेतु अग्रेषित की जाती है।

A copy of Government of India, Ministry of personnel, Public Grievances and Pensions (Department of Personnel and Training), Office Memorandum No. 31011/5/2014-Estt. (A-IV) dated 24/09/2014 on the above subject is forwarded herewith for your information, guidance and necessary action please.

संलग्नक: यथोपरि।



(उपेन्द्र कुमार)

कृते रक्षा लेखा महानियंत्रक

प्रतिलिपि :-

1. प्रशासन-4 (स्थानीय)।
2. लेखा परीक्षा- 1,2,4 (स्थानीय)।
3. लेखा परीक्षा (समन्वय) अनुभाग (स्थानीय)।
4. ई डी पी सेन्टर (स्थानीय) ---- रक्षा लेखा महानियंत्रक वेबसाइट पर अपलोड करने हेतु।
5. प्रशिक्षण एवं संगोष्ठी केन्द्र, बरार स्क्वायर, दिल्ली छावनी।
6. पुस्तकालय अनुभाग (स्थानीय)।
7. मास्टर नोट बुक (प्रशासन-14)।
8. महासचिव, ए.आई.डी.ए.ए. (सी.बी.) पुणे [द्वारा-रक्षा लेखा प्रधान नियंत्रक (अधिकारी) पुणे]।
9. महासचिव, ए.आई.डी.ए.ई.ए. (एच.क्यू) कोलकाता [द्वारा -प्रधान लेखा नियंत्रक (फेक्ट्री) कोलकाता]।



(उपेन्द्र कुमार)

कृते रक्षा लेखा महानियंत्रक

No. 31011/ 5/ 2014-Estt.(A-IV)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi-110 001
Dated: 24th September, 2014

OFFICE MEMORANDUM

Subject- Procedure for booking of air-tickets on LTC- Clarification reg.

The undersigned is directed to refer to the conditions laid down by this Department's O.M. No. 31011/4/2014-Estt.(A-IV) dated 19th June, 2014, as per which the Government employees are required to book the air tickets directly from the airlines (Booking counters, website of airlines) or by utilizing the service of Authorized Travel Agents viz. 'M/s Balmer Lawrie & Company', 'M/s Ashok Travels & Tours' and 'IRCTC' (to the extent IRCTC is authorized as per DoPT O.M. No. 31011/6/2002-Estt.(A) dated 02.12.2009) while undertaking LTC journey(s).

2. The matter has further been reviewed and it is clarified that the web-portal of authorized travel agents, namely M/s Balmer Lawrie & Company Ltd., M/s Ashok Travels & Tours and IRCTC will also be treated as an acceptable mode for purchase of air tickets on LTC. However, booking of air tickets through web-portals of these authorized agents would also be governed by the provisions of Department of Expenditure's O.M. No. 19024/1/2012-E-IV dated 5th September, 2014 which are as under:

- (i) No fee/ service charges (by whatever nomenclature), which are not included in the 'tariff' charged by Air-India/airlines, are required to be paid to the aforementioned authorised travel agents.
- (ii) As far as possible, air tickets on Government account may be obtained directly from the Air India/ Airlines (booking counters/ offices/ websites) and if obtaining tickets directly from Air India/Airlines is not possible, should the services of authorised travel agents be availed of.

3. All Ministries/ Departments are advised to bring these guidelines to the notice of all their employees.

10/sep
(B. Bandyopadhyay)
Under Secretary to the Govt. of India
Ph. (011) 23040341

To

All Ministries/ Departments of the Government of India.

Contd...

रक्षा लेखा महानियंत्रक

Controller General of Defence Accounts

उलान बटार रोड, पालम, दिल्ली कैंट 110010

Ulan Batar Road, Palam, Delhi Cantt- 110010

सं. प्रशा/XIV/19015/सरकारी आदेश/2014
No. AN/XIV/19015/Govt. Orders/2014

दिनांक: 16.10.2014

सेवा मे,

सभी रक्षा लेखा प्रधान नियंत्रक / रक्षा लेखा नियंत्रक

All PCsDA/CsDA

(Through CGDA Mail Server)

Sub: Frequently Asked Questions (FAQs) on LTC entitlements of a Fresh Recruit.

A copy of FAQs on LTC entitlement of Fresh Recruits circulated by the Department of Personnel and Training, Establishment (A-IV) vide No. 31011/7/2013-Estt.(A-IV) dated 26.09.2014 is forwarded herewith for your information, guidance and necessary action please.

संलग्नक: यथोपरि ।



(उपेन्द्र कुमार)

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(उपेन्द्र कुमार)

कृते रक्षा लेखा महानियंत्रक

