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CONFIDENTIAL

No. AN/XIII/13007/2A/Vol. IX

Office of the C.G.D.A

West Block-V, R.K. Puram

New Delhi-66

Dated: - 7/10/2004

To,

All Principal Controllers

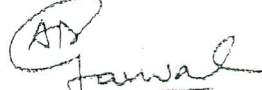
All Controllers/ IFAs

**Subject: Suspension of Government servants-Review of Instructions.**

Reference: In continuation of this HQrs circular of even No. dated 9.7.2004.

Consequent on issue of Govt. of India, DOP&T Notification dated 23.12.2003 promulgating amendments to Rule 10 of the CCS(CC&A) Rules, 1965 and Office Memorandum No. 11012/4/2003-Estt.(A) dated 7.1.2004, all the cases of suspension are required to be reviewed by a committee constituted for the purpose, before expiry of ninety days period from the date of suspension. Accordingly, a statement indicating the composition of the Review Committee constituted to deal with cases of suspension in DAD was forwarded for compliance by all, vide HQrs circular dated 9.7.2004

2 While forwarding the cases to this HQrs office for review, it is requested that the same may please be submitted in the enclosed proforma duly filled in all respects, to enable us to process the recommendations of the Disciplinary Authority and to place the same before the Review committee.

  
(ROZY AGARWAL)  
Dy CGDA (AN)



Important milestones in the case of Shri \_\_\_\_\_

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1	Date of Birth	
2	Date of Retirement	
3	Disciplinary Authority	
4	Date from which the individual was placed under suspension	
5	Review if any, carried out and decision taken 1 <sup>st</sup> Review      Date 2 <sup>nd</sup> Review      Date	
6	Recommendations of the CDA	
7	Reasons in support of above recommendations -	

PTO

