

**OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS,  
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(IFA WING)**

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**INSTRUCTION ORDER NO. 13 OF 2010.**

No. IFA/231

Dated :- 05--10--2010.

To

All Pr.IFAs/~~Pr.~~CDAs/CDAs/IFAs/IFAs (Nominated).

Sub :- **Piecemeal observations and review of Expenditure.**

IFAs were advised vide IO No. 03 of 2007 to inform the CFAs about the shortcomings in the proposals and the list of checks to be exercised by the executive before forwarding the proposals to IFA office for concurrence so as to minimize the return of cases and optimize the processing time. IFAs were also advised vide IO No. 01 of 2008 not to raise piecemeal observations.

2. It has been reported that some of the IFAs do not agree for limited/open tendering in r/o items available on DGS&D RCs which have expired and new Rate contract has not been promulgated resulting in projects getting delayed. These delays at times result in non procurement due to non availability of RCs. This may be avoided & either LTE/OTE may be permitted for the intervening period.

3. It is therefore re-iterated that it may be ensured by IFA offices that all observations are raised in one go and not in piecemeal. To avoid unnecessary return of case files, a list of common shortcomings may be prepared and brought to the notice of CFAs for further necessary action. Regular fortnightly/monthly meetings may also be held with executives at appropriate levels to discuss the ongoing procurement proposals. Further, it is also re-iterated that where a proposal is required to be returned for the second or subsequent time for want of some information/data, efforts should be made to arrange meetings/liaison with the executive authorities to sort out the issues to avoid delay in processing of the cases.

4. With reference to proposals for resorting to LTE/OTE in r/o items available on DGS&D RCs for which RCs has expired and new RC have not been promulgated, it is advised that procurement proposals may be processed through LTE/OTE, as the case may be if otherwise in order.

This has the approval of Addl CGDA (RN).

*-sd/-*  
(Mayank Sharma)  
Jt.CGDA (IFA)

Copy to :-

1. AS & Addl FA(A), MoD(Fin)
2. JS & Addl FA (S), MoD(Fin)
3. ADGFP, Army HQrs
4. ACNS (P & P), Naval HQrs.
5. ACAS (Fin P), Air HQrs.
6. All Jt. CGsDA in HQrs DAD.
7. DG, Coast Guard HQrs.
8. CC R&D, DRDO HQrs.
9. Border Roads HQrs.
10. All RTCs.
- ← 11. EDPS (Local) - for publishing in website.

For inf w.r.t above

*Mayank Sharma*  
(Mayank Sharma)  
Jt.CGDA (IFA)