

आई.एफ.ए. सारांश
रक्षा सेवाओं के एकीकृत वित्तीय सलाहकारों का त्रैमासिक समाचार-पत्र

अंक 16

अप्रैल 2015



प्राक्कथन

मैं समाचार-पत्र के सतत प्रकाशन के लिए आप सभी का आभारी हूँ। नवीनतम आदेशों को रेखांकित करना इस प्रकाशन की विशेषता रही है, जिसे फील्ड एकीकृत वित्तीय सलाहकारों द्वारा काफी सराहा गया है।

"आई.एफ.ए. सारांश" का एक उद्देश्य आई.एफ.ए. गतिविधियों के प्रति रूचि उत्पन्न करना है, और यह संतोष का विषय है कि अधिक से अधिक एकीकृत वित्तीय सलाहकार अपने संगठन के कार्यों एवं गतिविधियों से जुड़े अनुभव और सूचनाएं साझा करके अपनी रूचि का प्रदर्शन कर रहे हैं।

मेरा मानना है कि एकीकृत वित्तीय सलाहकारों द्वारा "आई.एफ.ए. सारांश" का व्यापक प्रचार-प्रसार किया जाना चाहिए, विशेषकर फील्ड में, ताकि आई.एफ.ए. प्रणाली से संबंधित जटिलताएं उजागर हो सकें और एक अधिक प्रभावी, सजग तथा पारदर्शी वित्तीय प्रणाली सुनिश्चित की जा सके।

नई दिल्ली
दिनांक: 01 अप्रैल 2015


(बनवारी स्वरूप)
रक्षा लेखा अपर महानियंत्रक

टिप्पणियां एवं सुझाव CGDAIFA@GMAIL.COM पर ई-मेल अथवा आई.एफ.ए. विंग, रक्षा लेखा महानियंत्रक कार्यालय, उलन बटार रोड (पालम रोड), दिल्ली छावनी-110010 को डाक द्वारा अथवा फैक्स सं. 011-25674779 पर भेजे जा सकते हैं।

APEX LEVEL COMMITTEE MEETING

The 5th Apex Level Committee meeting on IFA system was held at CENTRAD, Delhi Cantt on 28.01.2015. Lt. Gen. A.K. Ahuja, AVSM, VSM** and Sh. Banwari Swarup, IDAS, Addl. CGDA (IFA) Co-Chaired the meeting.



From CFA Side, Cmde OP Kaura, DACIDS (Budget), Air Cmde Devender Sharma, DACIDS (FP), Col Rajiv Gadihoke, Dir (Budget), Capt. (IN) A.Saluja, Dir (FP), Maj Gen B.K Pande, VSM, ADG (FP), Cmde Sanjay Vatsayan, PDNP, Gp Capt Dinesh Bhasin, DNP, AVM S.M Subhani, ACAS (Fin P), Gp Capt T Johnson, Dir Cap (Bud), DIG V D Chafekar, TM, PD (P&P) and DIG A P Badola, PD (Admin) were present on the occasion .

Addressing the participating officers, Co-Chair underlined the need for a continuous dialogue between CFA & IFA for better understanding on day-to-day issues. He also stressed on the need for out-of-box thinking due to shortage of required number of IFA posts as innovative solutions have to be found for overcoming this constraint within the

existing resources. He also stated that Government focus was on transparency and good governance and IFAs and CFAs need to ensure this in their decision making. Revision of various SOPs and concluding of centralized contracts for effective output were the other important areas, the Co-Chair spoke about.



Sh. Savitur Prasad, PIFA (Army-M), Sh. DBK Reddy, (PIFA-AF), Sh. J Lhungdim, PIFA (Army-Ord.) Sh. Nawal Kishore, PIFA (NHQ), Smt. Alka Sharma, IFA (CAP & MAP), Sh. VK Vijay, Jt. CGDA (IFA), Sh. RK Singh, IFA (CG), Smt Sumati Kumar, IFA (DGAFMS), Sh. B.S Negi, IFA (Army-Q) and Sh. Sandeep Sarkar, IFA (P-75) represented Integrated Finance.



The issues concerning Shortage of dedicated IFAs, IFA concurrence Vs Pre Audit by PCsDA/CsDA, Delay in booking of Expenditure, Operational Effectiveness vis-a-vis Financial prudence, Facility of Army Intranet facility to IFAs, Need for CFA-IFA regular interaction, System to be set up for data sharing and data networking at inter-services level, Need for SOP revision/formulation & Providing Logistic & Administrative support to IFAs came up for discussion. Apart from the above, It was decided that the next Apex Level Committee meeting would tentatively be held at HQ IDS during June/July 2015.

**INTERFACE MEETING OF AIR FORCE
CFAs/IFAs**

CAS-IFA interface meeting chaired by Air Chief Marshal Arup Raha PVSM , AVSM, VM, ADC, CAS was held at Subroto Hall , Air HQrs., New Delhi on 07.01.2015. Senior functionaries from Air Force HQrs. including VCAS,AOP,AOA,AOM,DCAS and all PSOs participated in the meeting.



CGDA HQrs. Office was represented by Addl. CGDA (BS), Addl. CGDA (ANS) and Jt. CGDA (IFA). From Integrated Finance Pr. IFA (Air HQrs.) and all AF Command IFAs participated in the meeting.

The Chairman in his opening address stressed that CFAs & IFAs need to work together and synergize efforts at all levels to achieve the organizational goals. He emphasized the importance of following the “Canons of Financial Propriety” while expending the public money and expected rendering of timely advice from IFAs to the respective CFAs.

CAS further desired that IFAs should acquaint themselves with actual requirements of the field units, operational role of IAF, desired serviceability of aircraft /aero-engine, security of eqpt. and the need to keep the human resources motivated for the defined role. He also stated that each rupee allotted to IAF is meant to be spent for above purposes and urged the IFAs to visit the field units and ascertain the condition for the requirement to enable them to render holistic advise keeping in mind the financial prudence and operational requirements.

The issues concerning visit of nominated IFAs, TD & Leave of IFAs, Proc of items not included in PPP, Outsourcing of Services, Processing of cases through IMMOLS, Processing of cases with higher CFAs & Benchmarking, logistic support to IFAs were discussed in the meeting.

In his closing remarks, CAS desired that such interaction, irrespective of needs, to be conducted bi-annually at Air HQ level and quarterly at Command HQ level.

ASSUMPTION OF CHARGE

Sh. RK Karna, IDAS of 1991 batch has assumed charge of Jt. CGDA (IFA Wing) w.e.f 04.03.2015.

INSPECTION

During the quarter, Inspection Review of IFA (CC), Lucknow and IFA (CAC) Allahabad was carried out by Sh. Banwari Swarup, Addl. CGDA (IFA).



(Inspection Review of IFA (CAC) in progress)

IFAs WORKSHOP

With a view to sharpen the skills of officers from the field IFAs in their day to day functioning, three days workshop was held at CENTRAD New Delhi from 23.02.2015 to 25.02.2015 attended by the Time Scale IDAS Officers from various IFAs. Lectures on

various topics covering History & Role of IFA, DPM & DPP Provisions, Duties and Taxes in Govt. purchase proposals, Scrutiny of works proposals, Post Contract Management, Negotiation skills in TPC/PNCs etc. were delivered by the senior faculty from the HQrs. Office and other IFAs offices.

The lectures were followed by Open House discussion chaired by Sh. Banwari Swarup, Addl. CGDA (IFA). The participants shared their experiences and problems through the presentation which were deliberated upon in the open house.

Wishing Happy Birthday to :

Jagtar Singh, Dy. IFA (HQ 11 Corps)	01 St April
K.V Seshadri, Dy. IFA (Ezhimala)	15 Th April
Smt. Nirupama, IFA (WNC)	18 Th April
B.S Negi, IFA (Army-Q)	20 Th April
M V K Nair, Dy. IFA (NOIC Karwar)	20 Th April
S.N Jamade, Dy. IFA (HQ SC)	23 rd April
Mohan Lal, Dy. IFA (HQ 1 Corps)	26 Th April
S. B Mathdevru, DY.IFA (9BRD/46ED)	27 Th April
Pankaj Upadhyay, Dy. IFA (CC)	01 St May
K.K Velumayil, Dy. IFA (DSSC)	03 rd May
S.K Mehta, Dy.IFA (COMCG NW)	04 Th May
Rajiv Ranjan, IFA (HQ SWAC)	12 Th May
Parneet Singh, FA to ASD (MB)	22 nd May
K.C Jarial, Dy. IFA ((HQ 9 Corps)	01 St June
Anoop Srivastva, IFA (HQ TC)	02 nd June
S. H Sansare, Dy. IFA (MHOW)	02 nd June
R.K Singh, IFA (Coast Guard)	09 Th June
S.K Singh, IFA (ARTRAC)	25 Th June
Sunish S (P), Dy. IFA (SNC)	26 Th June
Neeraj Kumar, Dy. IFA (A-Q)	28 Th June

Wishing Happy Retired Life:

Sh. D.B.K Reddy, PIFA (Air Force)
Sh. V.K Tiwary, Dy. IFA (COD, D/Cantt)
Sh. P.C Sharma, Dy. IFA (ARTRAC)
Ms. K.Geetha, Dy. IFA (26 ED (AF))

Welcome to IFA Set Up:-

Sh. K.K Singh, Addl. IFA (Army-Ord) New Delhi
Sh. Ashwani Kumar, Dy. IFA, COD Delhi Cantt
Sh. C.J. Joseph, Dy. IFA (MG&G) Area Mumbai
Sh. Chacko Thomas, DY. IFA (SNC) Kochi
Sh. G.L Bhambere, DY. IFA 12 Corps, Jodhpur
Sh. Balram Kumar, Dy. IFA (IMA), Dehradun
Sh. U.G Kurtkoti, DY. IFA (CAFVD) Pune
Sh. Rejoy Krishnan, Dy. IFA (SNC), Kochi
Sh. D.A. Bhil, DY. IFA , 25 ED & 11 BRD Devlali

INSTRUCTIONS/CIRCULARS

Setting up of Fitness Centres at Air Force Stations under AFFTT Programme.

Consequent to issue of Govt. Ministry of Defence letter No. Air HQ/31705/4/SCB/2011 dated 19.11.2014 laying down broad guidelines for expenditure on Sports Equipment/Infrastructure/Activities for Air Force Personnel, it has been decided that the cases relating to setting up of Fitness Centres at Air Force Stations under AFFTT Programme may be regulated under the provisions of above Govt. letter. However, in case of any doubt, the same may be referred to this HQrs. Office

(IFA Instruction No. 01 of 2015)

Determination of next higher CFA in cases of Full Powers

The issue relating to determination of higher CFA where existing CFA delegated with full financial powers as per Delegation of Financial Powers of respective services and for projects specially sanctioned by the Govt. from time to time like MOLTI etc. has been examined in consultation with Ministry of Defence (Fin) and it is hereby clarified that wherever full powers have been delegated to CFAs in any schedule, the next higher CFA in such cases will be Ministry of Defence. All such cases may be referred by those CFAs to Joint Secretary concerned in MoD, dealing with the area of respective Defence Service.

(IFA Instruction No. 02 of 2015)

Processing of proposals out of Sports Activity Grant (SAG).

Certain issues relating to processing of proposals out of Sports Activity Grant (SAG) have been examined in consultation with Ministry of Defence (Fin) and clarifications are as under:-

Doubts referred to MoD (Fin)	Clarification issued by MoD (Fin)
Whether expenditure on establishment of sports infrastructure out of SAG is to be	Establishment of sports infrastructure will also be booked under Revenue Head

<p>classified as revenue or capital by taking into account the twin criteria of amount and life of the item or the exemption accorded by MoD (Fin) to <i>the upper ceiling of Rs 15 lakhs</i> would continue for classification of expenditure as revenue?</p>	<p>and exemption will be available to this also as is given to cases coming under contingent expenditure.</p>		<p>items may have to be processed by the respective CFA/Service after taking inputs from other agencies like Sports Authority of India., State agencies, etc. No fixed parameters can be made for such cases.</p>
<p>Whether sports infrastructure proposals out of SAG are to be regulated as per Scales of Accommodation – 2009 (MES) and what scales/guidelines are to be followed for processing of cases not covered by SOA?</p>	<p>Infrastructure proposals of SAG will have to be seen from the nature of items. Items covered in sports disciplines portion of Scales of Accommodation-2009 will be guided by those scales. Other</p>	<p>Whether powers for purchase of stores/equipment out of SAG will cover ex-import also?</p>	<p>Cases of SAG can cover ex-imports cases also.</p>

(IFA Instruction No. 03 of 2015)
Clarification on CHT Contract

it is hereby clarified that all CHT contracts are to be processed under Schedule-XXII of 2006 (Army). This will also include modification of existing contracts. Even if any contract in the past had been concluded under Schedule XIII, the modification of that contact should be done under Schedule XXII.

(IFA Instruction No. 04 of 2015)

Strengthening of the Grievance Redressal Mechanism to Redress Public Grievances

Ministry of Personnel, Public Grievance & Pension vide their OM No. K-11019/12/2013-PG dated 10.12.2014 has issued broad guidelines on the above subject.

(IFA Circular No. 01 of 2015)

Revised Inspection Questionnaire

The earlier inspection questionnaire dated 14.07.2011 which was the first attempt of its kind was designed keeping in view the role and functions of the Integrated Finance. However, with the passing of time, some changes to the existing system have taken place. Accordingly after obtaining feedback from various PIFAs/IFAs, revised questionnaire has been finalized with the approval of the competent authority and circulated amongst the PIFAs/IFAs.

(IFA Circular No. 02 of 2015)

Guidelines to all procurement agencies involved in procurement meant for various Defence Services/ Organizations

MoD (Fin) vide their ID No. 6(l)/C/2012(Pt.) dated 13.01.2015 has conveyed the following instructions of the Hon'ble Raksha Mantri to safeguard the decision and to bring clarity in the decision making process:

(i) After signing of any contract, one ink signed copy of the contract documents should

be in physical custody of the Line Directorate concluding the contract and the other ink signed copy immediately be handed over to the MoD/Service HQrs for safe custody.

(ii) The payments terms in the contract once approved by the CFA, should not be amended.

(iii) PNC/CNC minutes need to be recorded accurately and any deviations from the RFP need to be separately justified so that there is no scope for ambiguity.

(iv) All changes/variations having financial impact that have emerged due to change in scope of supply/service from that of RFP need to be brought on record while financial recommendations are made to the CFA .

(IFA Circular No. 03 of 2015)

Temporary Duty Moves and Leave of IFAs below Command Level

It has been brought out during various conferences and IFA-CFA meetings that IFA below command level are not giving intimation of leave/TD move to their respective CFAs, which is affecting the day to day functioning of the Office.

It is, therefore, enjoined upon all IFAs that intimation of leave in respect of dedicated IFAs below command level IFAs may be communicated in advance to their respective CFAs in order to ensure smooth functioning procurement process at unit level.

(IFA Circular No. 04 of 2015)

Restructuring of AON/CNC/FC Register

In supersession of HQrs. earlier circular No. 03 of 2012 to record the details of procurement proposal in one go to facilitate the PIFAs/IFAs to monitor the progress of cases at a glance instead of maintaining three separate registers, it has been decided to maintain a single register on new format w.e.f 01.10.2014 named 'Register of Financial Proposals'.

(IFA Circular No. 05 of 2015)

IFA Coverage and Functional Control

In pursuance of GOI MoD (Fin) letter No 15 (1)/C/04/ (1646) dated 09 Dec 2004 and CGDA HQrs. Office Circular No AN-I/1225/5/TD dated 26.08.2014 on the above subject it has been directed by the competent authority that PIFAs/IFAs will be empowered to undertake temporary duty moves up to 4 days within their respective areas of jurisdiction and the proposal for temporary duty move involving five or more days of PIFAs/IFAs, even within their respective areas of jurisdiction may be forwarded to this HQrs office for obtaining prior sanction of the CGDA. However, it will be incumbent on the officer that such temporary duty sanctioned in respect of PIFAs/IFAs is communicated to their respective CFAs for information.

(IFA Circular No. 06 of 2015)

Preparation & Disposal of Inspection Report

During the recent inspections of IFA offices, it has been observed at the time of review by the higher authorities that guidelines laid down at Para 311 to 314 of CGDA Procedure Manual are not being fully observed by the Inspecting Officers and the inspection reports are sometimes finalized without carrying out necessary discussions with the inspectee offices.

To give effect to the guidelines contained in CGDA Procedure Manual referred to in the preceding paragraphs, it is enjoined upon all PIFAs/IFAs to adhere to the guidelines while discharging their function as inspecting officers.

Apart from the above, inspection questionnaire circulated vide this HQrs. Circular No. 02 of 2015 got completed by the inspectee office, should form part of the inspection report duly commented upon by the inspecting officer.

(IFA Circular No. 07 of 2015)

The basic difference between an ordinary man and a warrior is that a warrior takes everything as a challenge, while an ordinary man takes everything as a blessing or a curse.

Carlos Castaneda