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**Instruction Order 06 of 2018**

No. IFA/1106

Dated: 23.03.2018

To

All PIFAs/IFAs  
(Through CGDA Website)

Sub: Case Studies - regarding

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During examination of Case Studies received from various PIFAs/IFAs, it is seen that cases where savings have been achieved due to insistence to follow laid down procedures etc,are also categorised as case studies.

2. It is, therefore, requested that only such cases in which savings have been achieved on the advise of IFA which leads to either streamling the process or has some value addition to the system/procedures etc may only be forwarded as case studies. Saving achieved on account of adherence of laid down procedures in a regular manner may not be sent/categorised as case studies.

This issues with the approval of Sr. Jt.CGDA(Fin)

AO (IFA Wing)