



सत्यमेव जयते

Controller General of Defence Accounts
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No. IFA/37

Dated: 12th Apr, 2016

To

All PIFAs/IFAs (Service HQrs)
All Command IFAs
Nominated IFAs (PCsDA/CsDA/PAOs etc)

(Through CGDA Website)

Sub: Online maintenance of Register of Financial proposals and Online generation of Monthly Progress Report.

Ref: IFA Wing letter No. IFA/37 dated: 21st Mar, 2016 and 20th Jan, 2016

Reference is invited to HQrs IFA Wing above cited communication vide which maintainance of Online Register of financial proposals was introduced w.e.f 01.04.2016. Software (Sifa) for online maintainance of "Register of Financial Proposals" was created by IT Wing of HQrs office. The user ID and Password for the software (Sifa) has been allotted and intimated to all PIFAs/IFAs (Service HQs) and Command IFAs.

2. As per the revised instructions relating to submission of MPRs, Command IFAs/PCsDA/CsDA will collate the MPRs received from all below Command level IFAs/Nominated IFAs pertaining to the whole Command and forward one consolidated MPR for the Command as a whole to HQrs office.

3. The online maintenance of financial registers will generate real time postiton of file movement and subsequently generate Monthly Progress Report.

4. PIFAs/IFAs (SHQ), Command IFAs and Nominated IFAs where the WAN facility is already established will have to ensure proper maintenance of the online system so that the system generated MPR from the month of April, 2016 onwards which is due in May, 2016 can be extracted by IFA wing. Similarly all out efforts

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should be taken by the Command level IFAs, for the offices below under their jurisdiction, to kindly ensure proper functioning of WAN connectivity in their offices. Incase of any issues/problems the same may be taken up with EDP Section for immediate provision of WAN connection atleast by a quarter (by June, 2016). Incase of computer/program related problem such as functioning of SIFA Software etc, it is requested that to contact program designer Sh. Shubhendu De, AAO, EDP Cell (011-25665762).

5. In the light of the above, following instructions are issued for kind compliance please:

(1) **Offices of all PIFAs, Service HQrs IFAs & Command IFAs** - are requested to kindly confirm to this office that Online Maintenance of Financial Register has started in their office w.e.f 01.04.2016.

For offices of Below the Command IFAs

(1) Till such time the below the Command Level IFAs are provided WAN Connectivity and they start maintaining "Online Register for Financial proposals", the Command IFAs will collect and collate the MPRs manually and furnish a consolidated MPR to IFA Wing.

(2) a) Command IFAs having "Below the Command level IFAs" under their Administrative & Functional Control may intimate Weekly Progress with regard to action taken by their office on provision of WAN connectivity in the "Below the Command Level IFAs" under their Command in the format enclosed. **(Annexure)**

b) This report may please be forwarded by the Command IFAs without fail on every Monday through Fax or email, till the time WAN connectivity becomes operational in all "below the Command Level IFAs" under the said Command.

c) Quarterly Progress on the WAN Connectivity in "Below the Command Level IFAs" may also be intimated in Quarterly Progress Reports (QARs).

Nirupama

(Nirupama)
Jt.CGDA (Fin)

Annexure

**Weekly Progress Report for the period _____ to _____
on Position of WAN connectivity in
“Below the Command IFAs” under Command IFA**

Command IFA : _____

Sl. No.	Below the Command IFAs	Present position of WAN Connectivity	Action taken during the week towards getting WAN Connectivity
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			