

IFA SARANSH

Quarterly Newsletter of Integrated Financial Advisors in Defence

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Foreword

It gives me immense pleasure to know that XXIst volume of quarterly e-newsletter "IFA SARANSH" is being published.

The interest shown by you all in making the publication of IFA SARANSH e-news letter is very encouraging. I appreciate the IFAs for their excellent contributions to the magazine. I feel that the IFA SARANSH can serve as a good management tool to serve the services in an even better manner.

New Delhi

(N. Neihshial)

Dt : 22 Jul 2016

Addl. Controller General of Defence Accounts

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CGDA-DRDO Synergy Meeting

The first DRDO-CGDA Synergy Conference was held in Bangalore on 29th April, 2016. It was a momentous occasion as the conference was co-chaired by the heads of both Organisations - Secretary Defence (R&D) & DG DRDO, Dr. S. Christopher and the then Controller General of Defence Accounts, Smt. Shobhana. Joshi, IDAS.



The conference was attended by all the Director Generals of the seven DRDO Clusters, Chief Controllers from the DRDO HQs, Senior officers from the CGDA HQs, Controllers of Defence Accounts (R&D), as well as Integrated Financial Advisors looking after the DRDO.

The implementation of the IFA System in DRDO, was the primary trigger for the Synergy Conference where Officers from both sides presented their view points. These were discussed

animatedly and open scope for institutionalized structure for periodic meetings in the future.



Presentations were made by officers from both the Organizations. Shri Upendra Sah, PCDA R&D New Delhi, highlighted the Procurement related issues in DRDO that have come to his attention during the course of audit. Sh V K Vijay, Jt. CGDA (IT & Systems) presented the IT initiatives undertaken by the CGDA like e-ticketing, e-audit and e-concurrence in Air Force and emphasized the need to develop and implement online inventory management system and a Financial Information System in DRDO on the lines of other Services. Smt Vandana Kumar, IFA R&D DRDO HQs New Delhi in her presentation flagged the important issues relate to strengthening in the area of Vendor Management, Annual Works Programme, Review of Delegation of Powers, Logistics support

to IFAs, by DRDO. Sh S A Malik, CC R&M DRDO HQs New Delhi highlighted the issues which need immediate attention from both the Organisations.

Secretary Defence R&D & DG DRDO, Dr. S. Christopher lauded this initiative of holding the Synergy meeting and offered an equally enthusiastic response from the DRDO. He called upon his Officers to break down walls of exclusivity and facilitate a seamless integration with the IFAs and audit authorities. He stressed the need for digital signatures and e-procurement for accelerating the process of sanctions and approvals. He also welcomed the use of Video Conferencing for TPC Meetings and stated that DRDO is open for suggestions and solutions. He also agreed for implementation of e-activities and mentioned that DRDO is dedicated to "Digital India Mission" and is working in this direction.

Ms. Shobhana Joshi, the then CGDA mentioned that an action plan may be drawn up to resolve the issues indicated. She also suggested to formally set up a group for implementation of e-concurrence, which is only way forward considering the shortage of IFAs. She also mentioned

that there is a need to break silos and to be more communicative. She emphasized on the need of training for officers placed in IFA set up in DRDO and expressed the need for early finalization of Procurement Manual - 2016 to address all Procurement issues. She also urged Secretary DRDO to expedite the sanction of posts for IFA set up so that it can function at its optimum level.

Both CGDA and Secretary DRDO called upon all participants to utilise the momentum generated in the Synergy Meeting to resolve issues and differences at the field level so that organisational goals are achieved in an effective manner.

5th MANAGEMENT REVIEW COMMITTEE CUM INTERFACE MEETING

The 5th MRC cum Interface Meeting of IFA HQ, EAC was held at Arjan Conference Hall, HQ EAC, IAF Shillong from 20 - 21 May 2016. The conference was inaugurated by Air Marshal C Hari kumar AVSM, VM, VSM AOC-in-C, EAC, IAF in the presence of Smt Rasika Chaube IDAS, Pr. IFA (Air HQ), Air Vice Marshal SM Subhani AVSM, ACAS (Financial Planning) Air

HQ (VB), Air Vice Marshal M Singh AVSM, VrC VSM SOA, HQ EAC, IAF, Air Vice Marshal Sudhir Rai, PMO HQ EAC, Shri T.K. Hangzo, IDAS, IFA HQ EAC and other participants.



The AOC-in-C welcomed all participants to the conference and began his address by mentioning that there has been a special focus and paradigm shift in the geographical interest in the North East Region which led to positioning of strategic assets accretion of forces owing to special impetus given for infrastructure development in this area. Highlighting the drawback of regional economic imbalance which has led to poor vendor base and lack of competition are some of the factors for delay in procurement. In the midst of such challenges, he called for ingenuity of all concerned to involve them in making the process of procurement a success

while commenting on the IFA system he insisted greater interaction between the SAOs and IFAs through collegiate system and function of IMMOLS to accelerate the procurement process.



Smt. Rasika Chaube IDAS Pr. IFA Air HQ (VB) in her address mentioned the need for oversight mechanism and various Finance related contemporary issues namely e-Procurement, e-Concurrence and DFPDS-2015.

The IFAs - SAOs Interface Meeting held on 20th May 2016 was chaired by Shri T. K. Hangzo, IDAS, IFA HQ EAC, IAF. All the IFAs & executives dealing with Air Force financial proposals and falling within the functional control of IFA (EAC) were present on this occasion.

The MRC cum Interface Meeting deliberated on aspects of various problems faced at the unit level, positioning of IFAs, Inspection/Pear

Review improvement of quality policy, DFPDS 2015 and Addenda thereof amongst other.

Wishing Happy Retired Life:

Sh. V. Mani, ACGDA (CGDA, IFA Wing)
Sh. S.K. Mehta (Dy.IFA HQ SWAC)

Welcome to IFA Set Up:

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Sh. J.P. Pandey (IFA, CC)
Sh. A.K. Tiwari (IFA, SC)
Sh. Ramesh Chander (IFA HQ 9 Corps)
Smt. M.S Hiremath (IFA, 9 BRD/46 ED)
Sh. Mayank Tyagi (IFA, 33 Wing)
Sh. Satish T.J (IFA, FOGA/FONA)
Sh. Shashi Pratap Singh (IFA, ANC)

Training/ Workshops on IFA System

In pursuance of provisions of DFPDS-2015 four batches of training courses on "IFA System for Gp 'B' Officers" at DTC Gurgaon have been conducted during the QE 06/2016. Total 45 Officers were trained during these courses.

Wishing Happy Birthday to :

Sh. Mayank Tyagi , Dy.IFA (33 Wing)	1 st July
Sh. A.D. Gaur, Dy. IFA (PIFA-M)	6 th July
Sh. D.C. Devrani, Dy.IFA (Army-Q)	2 nd July
Sh. R.K. Karua, IFA (NC)	3 rd July
Sh. Vipin Kumar Gupta, IFA (CAC)	6 th July
Sh. U.S.P. Kushwaha, Addl. IFA (Air)	10 th July
Sh. L.D. Morya, Dy.IFA (IFA, SWC)	12 th July
Smt. Sunita Chauhan (FA to ADS (M))	14 th July
Sh. M Srinivas, IFA (ENC)	15 th July
Smt. Vandana Kumar, IFA (R&D, N..D)	24 th July
Sh. B Senthil Kumar Dy.IFA (ENC)	25 th July
Smt. Alka Nangia Arora, IFA (WAC)	31 st July

INSTRUCTIONS/CIRCULARS

Online maintenance of Register of Financial Proposal and Online generation of Monthly Progress Report-

Sh. G.S. Das, Dy.IFA (HQ 3 Corps)	1 st Aug
Sh. Ramesh Chander, Dy.IFA(HQ 9 Corps)	2 nd Aug
Sh. Laxman Likhari Dy.IFA (R&D)	6 th Aug
Sh. J.P. Pandey, IFA (CC)	10 th Aug
Smt. K Inderjeet , IFA (R&D)	10 th Aug
Sh. Chiranjeevi Golagani,Dy.IFA (ENC)	14 th Aug
Smt. Kamlesh Kumari, Dy.IFA (PIFA-N)	15 th Aug
Sh. Rajesh Sharma,IFA (BR)	19 th Aug
Sh. Shyam Kumar, Dy.IFA (D. Area)	20 th Aug
Sh Chandra Prakash, Sr.Dy.IFA(IFA HQ,MC)	25 th Aug

Reference is invited to HQrs IFA Wing letter No. IFA/37 dated 21.03.2016 and 20.01.2016 vide which maintenance of Online Register of financial proposals was introduced w.e.f 01.04.2016. Software (Sifa) for online maintenance of "Register of Financial Proposals" was created by IT Wing of HQrs office. The user ID and Password for the software (Sifa) were allotted and intimated to all PIFAs/IFAs (Service HQrs) and Command IFAs.

Smt. Alka Sharma , IFA (ANC)	3 rd Sep
Sh. Vedveer Arya ,IFA (SNC)	4 th Sep
Sh. Rajiv Sharma ,IFA (WC)	7 th Sep
Sh. Nawal Kishor, PIFA (Navy)	11 th Sep
Sh. S.K. Kansra Dy.IFA (11 Corps)	16 th Sep
Smt. Lehana Singh, Dy.IFA(IFA BR)	19 th Sep
Sh. S. K Singh, Dy.IFA (33 Wing)	24 th Sep
Sh. Dhani Ram, Dy.IFA (WC)	25 th Sep
Sh. B.S. Kamble, Dy.IFA (Pune)	28 th Sep
Sh. R.K. Gupta, Dy.IFA (IFA, PMO)	28 th Sep
Sh. Bhuvnesh Kumar Verma, Sr.Dy.IFA (PIFA-AF)	29 th Sep
Sh. A Kumar, Dy.IFA COD D/Cantt)	29 th Sep

2. As per the revised instructions relating to submission of MPRs, Command IFAs/PCsDA/CsDA will

collate the MPRs received from all below Command level IFAs/Nominated IFAs pertaining to the whole Command and forward one consolidated MPR for the Command as a whole to HQrs office.

3. The online maintenance of financial register will generate real time position of file movement and subsequently generate Monthly Progress Report.

4. PIFAs/IFAs (SHQ), Command IFAs and Nominated IFAs where the WAN facility is already established will ensure proper maintenance of the online system so that MPR from the month of April, 2016 onwards may be extracted by IFA Wing using Sifa software.

5. Accordingly in the Ist Phase Online maintenance of the register for financial proposals has been started using Sifa software in 32 Pr. IFAs//Services HQrs. IFAs and Command IFAs w.e.f 01.04.2016. MPRs in respect of these 32 Pr. IFAs/IFAs for the month of April 2016 onwards are being generated online by the IFA Wing in HQrs. Office.

6. Similarly for implementation of the IInd Phase all out efforts needs to be taken by the Command level IFAs, for the below the Command IFA offices under their jurisdiction, to kindly ensure proper functioning of

WAN connectivity in their below the Command offices.

7. Instructions have been issued to the Command IFAs that in case of any issues/problems with regard to provision of WAN connection, the same may be taken up with EDP Section. Further, it was advised that any problems related to functioning of Sifa Software the program designer Sh. Shubhendu De, AAO, EDP Cell (25665861/25665762) may be contacted..

8. In light of the above, following instructions were issued for kind compliance please.

(i) For offices of Below the Command IFAs-

(a) Till such time the below the Command IFAs are provided WAN Connectivity and they start maintaining "Online Register for Financial proposals", the Command IFAs will collect and collate the MPRs manually and furnish a consolidated MPR to IFA Wing.

(b) Command IFAs having " Below the Command level IFAs" under their Administrative & Functional Control were advised to intimate Weekly Progress with regard to action taken by their office on provision of WAN connectivity in the " Below the Command level IFAs" under their Command.

(c) Command IFAs were advised that this report may please be forwarded by the Command IFAs without fail on every Monday through fax or email, till the time WAN connectivity becomes operational in all "below the Command level IFAs" under the said Command.

(d) Quarterly progress on the WAN Connectivity in "Below the Command Level IFAs" may also be intimated in Quarterly Progress Report (QARs).

Orientation Workshop/training to officials posted in IFAs' offices-

(Instruction No. 07 of 2016)

During the prelude meeting of Command IFAs (AF) at HQrs Office on 12.2.2016, the IFAs raised the issue for imparting training to the officers/staff posted in below command level IFAs under their functional control.

2. Accordingly, it has been decided by the competent authority that a programme for orientation workshop/training to the officers/staff serving in IFAs' office under the command for each financial year may be finalized and the workshop/training may be conducted accordingly at the appropriate place/location with an advance intimation to all concerned. HQrs Office as well as Concerned PIFA may also be intimated well in advance for deputing their representatives for the workshop/training.

3. It may also be ensured that the adequate inputs from the executive sides are made available to increase the domain knowledge of the officers/staff.

Grant of permission for journeys performed by Officers/officials in Airlines other than Air India-

(Instruction No. 08 of 2016)

The powers to grant relaxation to travel by airlines other than Air India were delegated by Ministry of Civil Aviation to the Financial Advisors of Ministries/Department w.e.f. 1.4.2016 vide D.O. No. AV/18011/05/2012-AI dated 07.03.2016 and GoI Civil Aviation O.M. No. ibid dated 20.05.2016.

2. In light of the above, Ministry of Civil Aviation D.O. letter dated 07.03.2016 and O.M. dated 20.05.2016, to avoid unnecessary delays in processing of the above cases, vide O.Ms No. 34/PCPA/Cor/Fin/MO/2016 dated 14.06.2016 & 21.06.2016 instructions have been issued by Ministry of Defence (Finance) "that respective Principal IFAs/IFAs not below the level of SAG can deal with the cases/requests relating to their respective organisations".

3. Accordingly, Principal IFAs/ Services HQrs level IFAs will deal with the cases/requests relating to officers/officials posted in their respective organisation, to whom they are providing financial advice as

PIFAs/IFAs, including Defence Civilian Officers/Officials.

4. Since Command IFAs are the only SAG level officers at Command level, besides dealing with the cases/requests relating to officers/officials posted in Command HQrs, they will also deal with the cases/requests relating to officers/officials posted in the units/formations falling under the jurisdiction of the said Command, including Defence Civilian Officers/Officials.

5. Physical proximity of the units/formations with O/o PIFAs/IFAs will not be the criteria for dealing with such cases/requests.

6. While processing these cases, PIFAs/IFAs are to follow the criteria prescribed in the guidelines issued by Ministry of Civil Aviation and Ministry of Finance from time to time, so that there is uniformity in grant of permission by the respective PIFAs/IFAs.

7. As per GoI MoD letter dated 14.06.2016 quoted above, the PIFAs/IFAs shall process even those cases where the journey has been performed prior to 01.04.2016.

PIFA/IFAs may maintain proper record of cases relating to grant of permission for journeys performed by the officers/officials in Airlines other than

Air India, dealt with by them in a register either manually or on Computer for easy reference. This Register may be named as "Register for Grant of permission for journeys performed by Officers/officials in Airlines other than Air India".

8. In para 2.3 of the GoI MoD (Fin) OM No. 34//PCPA/Cor/Fin/MO/2016 dated 14.06.2016, it is stated that it may be advisable to have a on-line system as was being used by Ministry of Civil Aviation.

9. In this connection, it is informed that the IT wing of HQrs. Office is already on the job to adopt the on-line system as was being used by Ministry of Civil Aviation. On finalisation of the same necessary instructions will be issued.

10. Till then PIFAs/IFAs may process the above cases/requests manually so as not to hold up the matters.

Instruction for IFA's in R&D organization
As far as the cases pertaining to Department of DR&D is concerned, the cases shall be dealt with by Addl.FA and JS dealing with DRDO.

Insertion of Rule 141A after Rule 141 in General Financial Rules(GFR) 2005-

(Circular No. 03 of 2016)

A copy of GoI, MoF, Department of Expenditure OM No. F.26/4/2016-PPD dated 03.05.2016 along with its enclosures has been uploaded on the

website of Hqrs. Office (www.cgda/nic.in) for implementation by the field PIFAs/IFAs.

CASE STUDIES

I Spl Repair with false Ceiling, Tiling, Cooler Stand, rewiring and other E&M related Works in ILP Building No. T-647, T-649 to 665, T-672, T-736, & T-763 of 65 Armd Regt and T-676 & T-677 of 47 Armd Regt & T-626 & T-635 of 2 Mech Inf at Lalgarh Jattan

(IFA HQ 10 Corps)

A Proposal of Rs. 99.80 lakh was received from Stn. Hqrs Lalgarh Jattan for Spl Repair with false Ceiling, Tiling, Cooler Stand, rewiring and other E&M related Works in ILP Building No. T-647, T-649 to 665, T-672, T-736, & T-763 of 65 Armd Regt and T-676 & T-677 of 47 Armd Regt & T-626 & T-635 of 2 Mech Inf at Lalgarh Jattan for AON Concurrence.

2. During the scrutiny of the proposal, it was observed that the rates quoted on the basis of SSR rate 2010 were not the same in AE Part II. Similarly rates of certain items were based on Market Rates whereas Price List/Supporting documents were not placed in file. Further Area of Building, Construction Year, Cost of Construction and Present Construction Cost was not mentioned in the correctness Certificate.

3. Hence the case file was returned. Simultaneously the case was also discussed with Adm Comdt and GE Lalgarh Jattan. GE and Adm Comdt. accepted the advise and revised cost of proposal arrived at Rs. 69.27 lakh due to change in area of Building and reduction in assessed rate.

The revised case file for Rs. 69.27 lakh was received and AON was accorded for Rs. 69.27 lakh. Saving to the tune of Rs. 30.53 lakh was achieved in the case.

II. Spl Repair with false ceiling, Tiling, Cooler Stand, rewiring and other E&M related works in ILP Building No. T-764, T-774, of 65 Armd Regt and T-682, T-684, T-687, T-689, T-693, T-697, T-698, T-700, T-765, and T-766 of 47 Armd Regt & T-12, T-14, T-28, T-134, T-135, T-163 of 833 Armd Wksp

(IFA HQ 10 Corps)

A Proposal of Rs. 97.11 lakh was received from Stn. Hqrs Lalgarh Jattan for Spl Repair with false Ceiling, Tiling, Cooler Stand, rewiring and other E&M related works in ILP Building No. T-764, T-774, of 65 Armd Regt and T-682, T-684, T-687, T-689, T-693, T-697, T-698, T-700, T-765, and T-766 of 47 Armd Regt & T-12, T-14, T-28, T-

134, T-135, T-163 of 833 Armd Wksp for AON Concurrence.

2. During the scrutiny of the proposal, it was observed that the rates quoted on the basis of SSR Rate 2010 were not the same in AE Part II enclosed and further Area of Building, Construction year and Cost of Construction and Present Construction are not mentioned and Analysis rates are incorrect. Hence the case file was returned.

3. The case was discussed with Adm Comdt and GE Lalgah Jattan. GE and Admn. Comdt Accepted the advise.

4. As a result, revised cost of proposal was reduced from Rs. 97.71 lakh to Rs. 69.35 lakh due to change in area of Building and reduction in assessed rate. The revised case file for 69.35 lakh was received its office and AON was accorded for Rs. 69.35 lakh. Saving to the tune of Rs. 28.36 lakh was achieved in the case.

III. Proposal for Upgradation of Cat-6 cabling LAN (Army Internet) to OFC Cable by HQ ARTRAC:-

(IFA ARTRAC Shimla)

A proposal for up gradation of Cat-6 cabling LAN (Army Internet) for concurrence from AON angle at a cost of Rs. 19.82 lakh was received in June 2015.

2. On scrutiny of the proposal, it was observed that estimated cost has been worked out exorbitantly, over L-1 vendor of last time therefore, the establishment was reviewed and submitted the same case for AON concurrence. Further, IFA advised to cut down requirement of extra items which were found increased as compared to last proposal due to which total AON cost increased up to Rs. 19.82 lakh and in place to use the items available in good condition in existing CAT-6 cabling network like switches, port & boxes. Subsequently the same case was submitted for revised cost of Rs. 16.63 lakh and AON concurrence through e-tendering.

3. After e-procurement procedure, two vendors recommended by the TEC and at commercial evaluation stage M/s Saar Technologies emerged as L-1 Vendor with an offer of Rs. 14,39,665/- against benchmark price of Rs. 16.63 lakh. The proposal was examined in IFA office at EAS stage and concurrence for Rs. 14,39,665/- was accorded from financial angle.

4. Based on the advice of IFA, HQ ARTRAC had agreed to utilize some of existing items which are in good serviceable condition and carried out extensive ground survey and re-estimated the project cost at Rs. 16.63 lakh and projected the same for AON concurrence. Consequent to approval of CF from AON angle e-procurement procedure was followed and finally L-1 price was achieved for Rs. 14,39,665/-

which was much below the benchmark price and the proposal was cleared by the finance at EAS stage.

5. IFA stated that there is best utilization of old items to be retrieved from existing Cat-6 cabling otherwise these items would have been sentenced either to BER or declared obsolete and disposed of as a scrap.

6. As a result of the above, saving of Rs. 3.19 lakh has been accrued to the state only at AON stage whereas the proposal was cleared by the finance at EAS stage for Rs. 14,39,665/- and total savings work out to **Rs. 5.43 lakh**.

IV. Proposal for procurement of Heavy duty scanner by HQ ARTRAC in view of office automation at a cost of Rs. 9.97 lakh

(IFA ARTRAC Shimla)

A proposal for procurement of qty x 5 Heavy Duty new generation scanners were received from HQ ARTRAC for AON concurrence at the cost of Rs. 9.97 lakh.

2. Case was examined, it was noticed that the heavy duty new generation scanners were proposed to be procured through LTE as in market the scanner was with scanning speed of 80 PPM was for Rs. 199500/- whereas in DGS&D by making its comparison of cost with the scanner available in DGS&DRC for 70 PPM at a cost of Rs. 2,60,867/- inclusive of taxes which was stated to be higher than the cost derived from the market

survey for scanning speed of 80 PPM i.e Rs. 1,99,500/- inclusive of all taxes.

3. Further, the proposal was examined thoroughly and beside the necessity angle, as per DDG IT policy bearing NO-B/03568/NIC/DDGIT (Proj) dt 13.09.2013, Scanners with scanning speed of 10 to 60 PPM, were authorised for office automation. Accordingly, HQ ARTRAC was advised to procure heavy duty scanners with scanning speed of 50 PPM which were readily available with DGS&D Rate contract at a cost of Rs. 1,49,561/- per item and total amount of proposal works out to Rs. 7,47,805/-.

4. In view of acceptance of advice by the establishment, the proposal was concurred by the finance from expenditure angle for a financial bearing of Rs. 7,47,805/-.

5. After prolonged correspondence and discussion in the matter, HQ ARTRAC had agreed to procure heavy duty scanner with scanning speed of 50 PPM as per DDG IT policy and constituted a committee to identify suitable product and vendor for procurement of heavy duty scanner available on DGS&D rate contract with a cost of Rs. 1,49,561/- per item and total amount of proposal works out to Rs. 7,47,805/-.

6. As a result of the above advice, saving of Rs. 2.50 lakh has been accrued to the state beside a system improvement.