



**Controller General of Defence Accounts**  
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(Audit - IX)  
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No. AT/IX/Procurement/Grievances

Dated: 30/12/2015

To

All PCsDA/CsDA/PCFA(Fys)/CFA (Fys)

**Sub: Redressal of Grievances.**

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Pl. refer circular No. AT/IX/Procurement/Grievances dated 15/12/2014 (copy enclosed) issued by this HQrs office to all PCsDA/CsDA/PCFA(Fys)/CFAs regarding speeding up of payment of balance of 5% in bills and release of security deposits. However numerous complaints are still being received from vendors on account of non receipt of 5% balance payment and non release of security deposits after expiry of contract.

2. It has been directed by the competent authority to ensure strict compliance of the ibid circular.

Accounts Officer (AT)

Copy to

EDP Cell (Local) - For uploading on CGDA website, Audit Homepage, Please.

Accounts Officer (AT)

**Circular**  
रक्षा लेखा महानियंत्रक  
**Controller General of Defence Accounts**  
उलान बटार मार्ग, दिल्ली छावनी 110 010  
Ulan Batar Road, Delhi Cantt. 110 010

**Priority**

**No. AT-IX/Procurement/Grievance**

**Date: 15. 12.2014**

**To,**

**All PCsDA/CsDA/PCFA(Fys)/CFAs**

**Subject:- Redressal of grievances**

Of late, it has been observed that a huge number of references are received from vendors on account of non receipt of 5% balance payment, non release of security deposits after expiry, of the contract. This state of affairs has been viewed adversely in the HQrs office. To overcome this situation it has been desired that field controllers may review the reasons for delay in payment of 5% bill/Release of security deposits after expiry of contracts and a mechanism be formulated with reference to the provisions contained in O.M. Part-II and FR Part-I. It is also enjoined upon that utmost efforts be made to minimise representations from vendors in this regard.

Guidelines/Instructions issued to formulate mechanism for swift payment, in this regard may also be rendered to HQrs office for review of the position at a later stage.

This issues with the approval of Jt.CGDA.

  
Sr. Accounts Officer (Audit)