

IMPORTANT CIRCULAR

Office of Controller General of Defence Accounts
Ulan Batar Road, Palam, Delhi Cant-10

No. CGDA/Insp.Cell/Gen. Corr/2014-15

Dated: 21.01.2016

To

All PCsDA/CsDA(Including PCA(Fys) & CsFA(Fys))/Sub-offices
All IFAs

Sub: Review of Reports and Returns received from Field Offices.

It has been decided by the competent authority that the following reports may be continued/discontinued as per details below:

| Sl. No. | Description of Report | Periodicity | Remarks |
|---------|---|-------------|--|
| 1 | Monthly report on follow-up action Auth: HQrs important circular No. 13125/Insp Cell-I/06-07 dated 28 th June 2006. | Monthly | May be continued. (Prescribed format is enclosed) |
| 2 | Staff Inspection of Unit: Collection of Data | Annual | May be discontinued. |
| 3 | Implementation of Archival Policy Resolution | Annual | May be discontinued. |

SAO(Insp.Cell)

Copy to:

EDP Section - for uploading it on Audit home page(Inspection Cell) of
CGDA website please.

SAO(Insp.Cell)

