



No. AT/IX/9504/Condi. Expdr.

Dated 30/01/2019

To

**All Regional PCsDA/CsDA (Through CGDA Website)**

Sub: Procedure for release of funds for condiment expenditure - seeking of nominal rolls with individual signatures.

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It has come to the notice of this HQrs that some of the PCsDA/CsDA have been insisting on the requirement of nominal roll duly signed by individuals while processing condiment expenditure claims of the units.

2. The issue has been examined in consultation with field PCsDA/CsDA and it is seen that unit is required to forward:

- i) Statement of expenditure for preceding half yearly before applying advance for second half duly verifying the strength by LAO/RAO.
- ii) In half yearly statement of expenditure, unit has to forward paid vouchers alongwith ration strength duly verified by LAO & other supporting documents.
- iii) Since it is an advance, quarterly statement of expenditure are being submitted for Audit & balance if any is deposited through MRO.

3. Accordingly, it has been decided with the approval of the competent authority that nominal roll/strength of the unit verified/authenticated by Unit Commander should suffice and individual signatures may not be initiated while releasing/processing claims for releasing advance for condiment expenditure.

4. This issues with the approval of Addl CGDA (Fin).



Accounts Officer (AT-IX)

Copy to:

Dte. Gen of Financial Planning  
 IHQ of MoD (Army)  
 GS Branch, New Delhi

Service HQrs may formulate SOP on this account for uniform application.



Accounts Officer (AT-IX)