



Govt. of India
Ministry of Defence

Office of the Controller General of Defence Accounts (Defence Accounts Department)

Applications are invited from Indian Citizens for the Post of Auditor/Clerk (Group-C) against Sports quota:

1. Total number of Vacancies: 225 (180 for Auditors and 45 for Clerks). These vacancies are tentative.

Game/Sport	Zone-wise Vacancies										Total
	North		South		East		West		Central		
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	
Badminton/ Table Tennis	5	5	5	5	5	5	5	5	5	5	50
Volleyball/ Basketball	5	5	5	5	5	5	5	5	5	5	50
Carrrom/ Chess	5	5	5	5	5	5	5	5	5	5	50
Cricket/ Hockey	8	7	7	8	7	8	8	7	8	7	75

Selection for the above posts shall be as per the reservation policy of Government of India.

2. Zone-wise indicative list of stations for posting:

Zone	Zonal Code	Major Stations
North	N	Jammu, Srinagar, Pathankot, Udhampur, Jalandhar, Chandigarh, New Delhi, Hissar, Ambala, Leh, Meerut, Roorkee, Dehradun, Bareilly
South	S	Kochi, Vizag, Chennai, Hyderabad, Secunderabad, Bangalore, Coimbatore, Avadi, Wellington
East	E	Patna, Kolkata, Siliguri, Guwahati, Gaya, Shillong, Tezpur, Dimapur, Ramgarh
West	W	Mumbai, Pune, Goa, Ahmedabad, Jodhpur, Jaipur, Gandhinagar, Nasik,
Central	C	Lucknow, Kanpur, Allahabad, Varanasi, Jabalpur, Nagpur, Itarsi, Saugor, Bhopal, Panchmarhi

3. Pay Scale: Rs. 5200-20200 with Grade Pay Rs. 2800/- for Auditors and Rs. 1900 for Clerks.
4. Educational Qualification (as on closing date of application): (a) For Auditor: Graduation in any discipline from a recognized University. (b) For Clerks- Intermediate (10+2) or equivalent with an essential qualification of a minimum speed of 35 words per minute in English typing or 30 words per minute in Hindi typing on computers.

5. Age: Between 18 to 27 Years as on closing date for receipt of applications. The upper age limit is relaxable upto a maximum of five (05) years for candidates belonging to Unreserved category, ten (10) years for candidates belonging to SC/ST and eight (08) years for candidates belonging to OBC category. Age relaxations in other categories will be as per extant Government rules. This concession is admissible to those sportspersons who satisfy all other eligibility criteria mentioned in Para 6 below.
6. Eligibility: (a) Sportspersons who have represented a State of the Country in a National or International Competition in any of the Games/Sports mentioned at serial number 1 above. (b) Sportspersons who have represented a University in Inter-University Tournaments conducted by the Inter-University Sports Board in any Sports/Games shown at serial number 1 above. (c) Sportspersons who have represented the State Schools Teams in the National Sports/Games for the Schools conducted by the All India School Games Federation in any of the Games/Sports shown at serial number 1 above.
7. Application may be made in the format (Form-A), as prescribed in this advertisement on plain paper giving full particulars accompanied by one passport size photograph, self-attested copies of certificates in support of Age, Educational Qualification and certificates of SC/ST/OBC/others, wherever applicable and two (02) self addressed envelopes (size- 27 cm x 12cm) with affixed postage stamps. The application should be sent by Ordinary Post/Registered Post/Speed Post only. The form can also be downloaded from the website www.cgda.nic.in or www.pcdabr.gov.in.
8. Persons already in Government Service should send their application through proper channel.
9. **The application should be addressed to Shri Dhananjay Singh, Dy. Controller, Office of the Principal Controller of Defence Accounts (Border Roads), Seema Sadak Bhawan, Naraina, Delhi Cantt- 110010 so as to reach by 25 July 2011.**
10. The candidates should furnish alongwith the application form (Form A), self attested copies of the eligibility certificates in support of their claims in proper form (Form-B), as prescribed in this advertisement duly signed by the prescribed authority. The certificates in the above prescribed form alone will be taken into account while considering eligibility of the applicant.
11. One applicant can apply for both the categories i.e. Auditor and Clerk, if he/she meets essential qualification criteria, by submitting two separate applications in separate envelopes.

12. **Selection Procedure:** The candidates will be shortlisted on the basis of availability of vacancies and the achievements of the applicant in the field of sports. For the post of Auditors, the shortlisted candidates will have to undergo a general English and arithmetic test and interview while for the post of Clerks, the shortlisted candidates will have to undergo a comprehension test, computer typing test and interview.
13. The candidates selected to the post (s) will be on probation for a period of 2 years from date of appointment.

**Application for employment in Defence Accounts Department
under Ministry of Defence, Government of India
vide Notification No. PCDA BR/AN/I/068/Rectt./Sports Quota, dated.....**

Form-A

1. Post applied for (please tick one): a. Auditor b. Clerk
2. Name (in block letters): _____
3. Father's/Husband's name: _____
4. Date of birth: _____
5. Gender (Male/Female): _____
6. Marital Status: _____
7. Educational Qualification: _____
8. SC/ST/OBC/UR: _____
9. Postal Address: _____
10. Permanent address: _____
11. Telephone/Mobile number: _____
12. Applicant's present occupation (if any): _____
13. Game/Sport in which proficiency claimed: _____
14. Regional preferences for posting on appointment:

Preference	1	2	3	4	5
Zone (please mention zonal code)					

15. List 5 recent participations starting from the most recent:

Sl. No.	Discipline	Date	Event	Authority issuing certificate
1.				
2.				
3.				
4.				
5.				

Place:

Date:

Signature

Note: Do not leave any field blank.

Affix a self-attested passport size photograph (not to be stapled)

Form-B

National Federation/National Association or State Association of _____/University of _____
/Directorate of Public Instructions/Education of the State of _____/Govt.
of India, Ministry of Education and Social Welfare.

**Certificate to a meritorious sportsperson for employment to Group 'C'
service under the Central Government.**

Certified that Shri/Smt/Kumari _____ Son/Wife/Daughter of
Shri _____ resident _____ of
_____ (complete address) represented the
Country/State/University/State School in the game/event
of _____ from _____ to _____
_____.

The position obtained by the individual/team in the above said
competition/tournament was _____.

The certificate is being given on the basis of records available in the Office of
National Federation/National Association of _____/State
Association of _____/Dean of sports or Officer in overall
charge of sports in the University/ Directorate of Public Instructions Education of
the State of _____/Ministry of Education and Social Welfare,
Government of India.

Place:

Date:

Signature _____

Name _____

Designation _____

Address _____

Seal _____

*Strike out whichever is not applicable.

Note: Separate certificate signed personally by the authority as given below is
required to be furnished in respect of participation in the specified games/sports at
different levels of tournaments.

International Competition: Secretary of the National Federation/ State Assn.
of the game concerned.

Inter University tournament: Dean of sports or other Officer in overall charge of
sports of the University concerned.

National Sports/Games for Schools: Directorate of Public Instructions/Education
of the State concerned.