


APPENDIX 'B'

MODIFICATIONS IN THE NOMENCLATURE OF BOOKS AND ADDITION/ DELETION OF BOOKS FOR SUGGESTED READING.

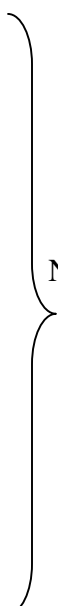
(i) PAPER-VII– FINANCIAL MANAGEMENT, IFA SYSTEM AND ELEMENTS OF LAW

SECTION-I – FINANCIAL MANAGEMENT

1. Financial Management by Prasanna Chandra in place of Financial Administration of India by MJK Thavare, Ex-Prof. IIPA, New Delhi.
 2. GFR (Swamy's 21st Edition, 2006) instead of GFR (2003)
 3. Introduction to Indian Government Accounts & Audit (IGAA) – Newly added.
 4. FR Part I Vol.I – Newly added.
 5. Contract & their Management (2nd Edition) by B.S.Ramaswamy in place of Contract Management by R.Ramanathan.
 6. DGS&D Mannual, effective from 1st October, 1999 instead of DGS & D Manual, 1999
 7. OM Part-II Vol.I – Newly added
 8. Defence Account Code – Newly added
 9. OM Part-XII (Chapter-VI) – No change.
Content prepared by PCDA, New Delhi (Newly added).
 10. The Central Sales Tax Act, 1956 (74 of 1956) instead of Central Sales Tax.
 11. The Central Excise Act, 1944 (1 of 1944) in place of Central Excise
 12. The Customs Act, 1962 (Act No.52 of 1962) instead of Customs Act
 13. Purchase Management, 2006 (DRDO)
 14. D.P.M – 2006
 15. D.P.R – 2000
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- No change

SECTION-II – IFA SYSTEM

Provisions of various SOPs on IFA SYSTEM IN ARMY, NAVY, AF and IT Projects, MES, BRO – DELETED.

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| <ul style="list-style-type: none"> (a) IFA System (Army) – GOI, MoD letter No.6(1)/97/D(8-1) dated 8.4.97 and subsequent instructions received from time to time from Ministry/CGDA (b) IFA System (Navy) – Purchase Management & Procurement – Naval Instructions 1/S/97 Navy Min. of Defence letter No.PL/3221/NHQ/9/97/D(N-1) dated 11.3.97. (c) IFA System (Air Force) MoD letter No.605/Addl. FA(1) dated 4.4.94 & AHQ/PC/3/95307/542/61D Fin-P/564/05/D(AF-3) dated 3.4.97. (d) IFA System – IT Projects – GOI, MoD letter No.6(3)/98/D(O-1) dated 4.2.2000. (e) Delegation of Financial Powers Rules, 1978. (f) Enhanced delegation of powers issued by the Ministry including instructions by Service Headquarters to ensure compatibility with the earlier letters issued. |  | <p>No change</p> |
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SECTION-III – ELEMENTS OF LAW

1. Audit of Commercial Public Sector Units (PSUs) (Chapter-31 of IGAA) instead of Commercial Audit of Public (PSUs) – Chapter 35 of IGAA.
2. Commercial Practice and Law - Deleted.
3. Banking Law and Practice by P N Varshney in place of Law & Practice of Banking.
4. The Negotiable Instrument Act, 1881 instead of Negotiable Instrument Act.
5. The Arbitration and Conciliation Act, 1996 (26 of 1996) in place of Arbitration Act.
6. The Sale of Goods Act, 1930 (3 of 1930) instead of Sale of Goods Act.
7. The Minimum Wage Act, 1948 (11 of 1948) in place of Minimum Wages Act.
8. The Code of Civil Procedure, 1908 instead of Civil Procedure Code.
9. The Administrative Tribunal Act, 1985 (13 of 1985) instead of CAT Act, 1985.
10. CCS (Recognition of Service Association) Rules, 1993 instead of Central Govt. Servant Association Rules.

11. Constitution of India	}	No change
12. Official Language Act, 1963		
13. The Contract Act, 1872		

(ii) PAPER-IX – FUNDAMENTALS OF EDP

1. Information Technology Tools & Applications by V.K. Jain. - Instead of IT by V.K.Jain
(Third Revised Syllabus, BRB Publications) - 3rd Rev. Edn., 1997 - BPB Publications (Chapters 1,2,6, 7,8,11,12,13,14,17&18)
2. “Easy Guide to Windows 95” by Alan Simpson.
(First Indian Edition – 1995, BPB Publications (Sybex) - No change
3. “The ABCs of Word 97 by Guy Hart-Davis.
Second Edition, BPB Publications (Sybex) - Instead of “The ABCs of Word 97
by Guy Hart-Davis, 2nd Edn. - BPB Publications (Sybex) (Chapter-1,2, 3,5,7 and Graphs & Charts)
4. Training Guide
Microsoft Windows – 98 By Karl Schwartz - BPB Publications
5. Oliver and Chapman’s
Data Processing and Information Technology
By C.S. French (10th Edition) BPB Publications
6. Computer Fundamentals
By Pradeep K.Sinha & Priti Sinha (4th Edition) - BPB Publications
7. Absolute Beginner’s Guide to Computer Basics
By Michael Miller (3rd Edition) – Techmedia/ BPB Publications
8. IT Tools and Applications
By Satish Jain, Shashank Jain & Dr.Madhulika Jain (2nd Revised Edn.) BPB Publications
9. Any Books on Computer relevant to the syllabus prescribed
in the candidates wish.

Newly added. These
are prescribed books of
CCC Module DOEACC

Newly added

