

Government of India
Ministry of Defence
Office of the Controller General of Defence Accounts
Ulan Batar Road, Palam, Delhi Cantt
Circular

Tel : 011-25674854

Fax: 011-25674781

File :-No.AN-I/1320/1/XXVII

Date 21.09.2016

To,

The IDAS officers.
(Through CGDA website)

Subject: Deputation- IDAS Officers

The undersigned is directed to circulate the following circular among IDAS officers. Those officers, fulfilling the eligibility criteria as brought out in the circular and if willing to apply for the subject post, may kindly forward their applications along with their bio-data, so as to reach the HQrs Office latest by **26 .09.2016**.


SI No.	Name of Deptt & Advt. Ref.	Post & Scale of Pay
1	NATRIP Implementation Society, Ministry of Heavy Industries & Public Enterprises D.O.No. NAT/HQ/ADMN/15/V/135/17366 dated 05.09.2016	Director - Finance & Administration in GP Rs.10,000/-
2	Ministry of Rural Development, National Institute of Rural Development & Panchayati Raj Hyderabad, letter No. Admin/A/A5/2015/2, dated 23.08.2016	Director (Financial Management) & Financial Advisor at NIRD & PR In PB-4 + GP Rs10,000/-



(Mustaq Ahmad)
Dy. CGDA(AN)

Copy to:

EDP Cell (Local) - For placing the above circular on the HQrs website please.



(Shaleen Sharma)
For CGDA

235

NAT/HQ/ADMN/15/V/135/17366

New Delhi, dated the 05th September, 2016

To

Jt. CGDA (Admin)
O/o CGDA
Ulan batar Road, Palam
Delhi Cantt- New Delhi- 110 010

02/09/16
A O (am)

Subject: Vacancy Notice for the post of Director- Finance & Administration in Grade Pay of Rs. 10000/ 8000/- in NATRIP Implementation Society under the Department of Heavy Industry.

Sir,

The Indian Auto Industry is one of the largest in the world with an annual production of 21.48 million vehicles in FY 2013-14. The Automobile Industry accounts for 22% of the country's manufacturing Gross Domestic Product (GDP). To match production with demand, many auto makers have started to invest heavily in various segments in the industry in the last few years. The Government of India encourages foreign investment in the automobile sector. The Automotive Mission Plan (AMP) for the period 2006-2016, designed by the government is aimed at accelerating and sustaining growth in this sector.

1556 (AN-2)
08/09/2016

2. About National Automotive Testing and R&D Infrastructure Project: National Automotive Testing and R&D Infrastructure Project (NATRIP) is a flagship project of the Ministry of Heavy Industries and Public Enterprises, Govt. of India, and playing a crucial role in assuring safety, less polluting and more efficient vehicles with road safety. NATRIP aims to create a state of the art Auto Testing and R&D Infrastructure, in the form of laboratories and test tracks, at seven locations in the country. NATRIP is an important initiative for achieving the national goals of the AMP.

3. NATRIP is at a stage where major contracts for creation of various facilities are under a fast pace for completion, tenders of over Rs. 1900 Crore have been awarded and are under execution with some facilities also generating revenues. To further strengthen the in house team; there is an urgent requirement of a **Director-Finance & Administration** in

रक्षा लया सयुक्त संशोधन मंत्रालय (भारत)
Jt. CGDA (Admin)
डाक सं/ड/Date: 08/09/16

the Corporate Office at Lodhi Road New Delhi. This is necessary in order to ensure high standards of transparency in spending of these public funds placed with NATIS for implementation of the project.

4. **Deputation period:** The existing project sanction period of NATRIP is upto 31st December, 2017. Accordingly the post shall be initially filled up upto the project period on usual terms and conditions laid down in Govt. of India, Ministry of Personal & Training OM No. 2/29/81-Estt.(Pay.III) dated 05.01.1994 as amended from time to time. The Director Finance & Administration should be serving in the Pay band 37400-67000 with GP of Rs. 10,000/- 8700.

5. **Job Description:** The successful candidate will work to provide highly complex financial analysis and recommendations regarding current and proposed center opportunities, and/or internal measurements and methodologies as per Government rules/policy.

6. **Perquisites:** The incumbent would be in-charge of 4 Greenfield Project of NATRIP with attractive perks which includes unlimited medical coverage for deputationists, Leave Travel Allowance as per CCS rules and mobile phone and expenses for land line. The incumbent would be offered self lease and other facilities as per CCS rules applicable alongwith chauffeur driven car facility.

We request you to kindly send a panel of suitable officers to enable us to initiate the process of filling up the post. Kindly note the last date of receiving applications is 15th October by 5.30pm.

Yours faithfully



(Dinesh Vasishta)
Sr. Administrative Officer



SPEED POST
राष्ट्रीय ग्रामीण विकास संस्थान एवं पंचायती राज

ग्रामीण विकास मंत्रालय, भारत सरकार का संगठन
राजेन्द्रनगर, हैदराबाद - 500 030 (भारत)

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ.
(Ministry of Rural Development, Government of India)
Rajendranagar, Hyderabad - 500 030 (India)

Chanda Pandit, IA&AS
Advisor (FM) & FA I/c and
Registrar & Director (Admn.)

No.Admn.A/A5/2015/2
August 23, 2016

To
The Controller General of Defence Accounts
R.K. Puram
West Block - V
New Delhi -110066.

Sub: Recruitment to the post of Director (Financial Management) &
Financial Advisor at NIRD&PR on deputation basis - reg.

Ref : This Office Letter of even No. dt.16.4.2015

Sir,

*Received submitted
No. 11320/1/2015
5/5/2015*

A kind reference is invited to this office letter of even No. dt.16.4.2015 cited above requesting for forwarding a panel of officers for the post of Director (Financial Management) & Financial Advisor on deputation in the scale of pay of PB-4 Rs.37400-67000 plus Grade Pay of Rs.10000/- in NIRDPR.

2. I am directed to inform that the recruitment rules for the post of Director (FM) & FA conveyed vide the above letter have since been modified by the Ministry.

3. Accordingly, a copy of norms and criteria for recruitment to the post of Director (FM) & FA, National Institute of Rural Development & Panchayati Raj, are forwarded herewith, for kind information. It is requested to forward the bio-data of interested officials with due recommendation along with copies of last five years APARs, for further action. Names of only such officials who are clear from the vigilance angle may kindly be forwarded on or before **30.09.2016**.

Yours faithfully,

Encl :As above.



Chanda Pandit
Registrar & Director (Admn.)

232

**The norms and criteria for selection to the post of Director (FM) & FA,
National Institute of Rural Development & Panchayati Raj (NIRD & PR)**

- i) Name of Post : Director (Financial Management) & Financial Advisor, NIRD&PR
- ii) Number of Post(s) : One (1)
- iii) Classification : Group A.
- iv) Pay Band and grade pay or pay scale : Band Pay of Rs. 37,400-67,000/- (PB4) plus Grade pay of Rs.10,000/-
- v) Method of Recruitment : On Deputation Only.
- vi) Composition of Selection Committee : A Search-cum-selection Committee Constituted with the approval of MRD and DOPT and notified by the Ministry from time to time.
- vii) Appointing Authority : On the recommendations of Search-cum-Selection committed duly approved by Hon'ble M (RD) and subsequently ratified by the Executive Council of NIRD & PR.
- viii) Method (s) adopted for filling the Posts : (i) Inviting a panel of names from Organized Accounts Cadre/ Cadre Controlling Authorities.
(ii) Scrutinizing applications by Search cum Selection Committee notified by the Ministry and there after selection based on scrutiny of bio-data APARS.
- ix) Period of Deputation : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same organization or some other

in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up gradation

2. **Disqualification** – No person, -

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

3. **Power to relax** – Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules except condition 3 above with respect to any class or category of persons.

4. **Saving** – Nothing in these rules shall effect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, the Ex-serviceman and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

5. Pre-appointment formalities like verification of character antecedents etc are required before appointing a person for the post from open market.

DUTIES AND RESPONSIBILITIES OF
DIRECTOR (FINANCIAL MANAGEMENT) AND FINANCIAL ADVISOR

A. Academic

1. Supervision of the activities undertaken in the Faculty.
2. Maintaining contact with other institutes in the country and State Governments with reference to activities related to Government financial management of rural development so that the programme content will be responsive to Government's requirements.
3. Development of detailed training manual for courses conducted.
4. Promoting effective relationship within and across the members of Faculty. Achieving the linkage of the activities with other activities of other faculties.
5. to participate in the training programmes on aspects of Financial Management in Rural Development Administration ;
6. to either independently or in other studies contribute to the work on the financial aspects and effective utilization of the resources towards achieving the designed objectives of the Rural Development; and
7. Other activities as assigned by Director General.

B. Finance & Administration

1. To act as Financial Advisor to the Institute on all matters relating to the revenue and expenditure of the Institute and take up any administrative duties assigned in building up the Institute.
2. Will be in charge of Accounts Branch which deals with payments, accounting, providing Fund, budget, audit and allied matters.
3. Formulation of budget.
4. Post-budget vigilance as required.
5. To keep himself closely associated with the formulation and implementation of all proposals involving expenditure from the initial stages.
6. Preparation of performance budget and monitoring of progress of schemes against budget.