

**Important Circular**

**Controller General of Defence Accounts  
Ulan Batar Road, Palam, Delhi Cantt**

Tel : 011-25674854

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File :-No.AN-I/1351/4/ XXVI/NOC

Dated 05.01.2016


To

**All Principal Controllers of Defence Accounts  
P C of A (Fys), Kolkata  
Controllers of Defence Accounts  
(through CGDA Website)**

**Subject: Sanction of Leave/ Ex-India leave / NOC for proceeding abroad  
– IDAS Officers**

The undersigned is directed to state that off late it has been observed that the leave applications for grant of Leave/Ex-India leave/No Objection Certificate for proceeding abroad are being received in this HQrs office on the eleventh hour for obtaining sanction of the Competent Authority, which has been viewed with concern by the Competent Authority.

2. In this regard, I have been directed to request that applications of IDAS Officers for any kind of leave including Ex-India leave/ permission to leave the station, should reach this HQrs office well in advance and the officer(s) should ensure that the leave has been sanctioned before leaving the station/proceeding abroad.

  
(S.C. Bansal)  
Asstt.CGDA(Admin)

**Copy to:**

**EDP Section (Local)**

For uploading on CGDA website.

  
(S.C. Bansal)  
Asstt.CGDA(Admin)