

Office of the  
**Controller General of Defence Accounts**  
Ulan Batar Road, Palam, Delhi Cantt. - 110010

Tel. No. 011-25674854

Fax No. 011-25674781

**IMPORTANT CIRCULAR**

No. AN/I/1479/5/IPR

Date: 23.12.2016

To,

All PCsDA/CsDA & equivalents  
(Through CGDAs web-site)

**Subject: Furnishing of Annual Immovable Property Return (IPR) for the year 2016  
(Position as on 01.01.2017).**

In accordance with the provisions of Clause (ii) of Rule 18(1) of the CCS (Conduct) Rules, 1964, every Government Servant holding a Group 'A' and 'B' post is required to submit an annual return giving full details regarding the immovable property inherited, owned, acquired, held on lease or mortgage either in his/her own name or in the name of any family member or in the name of any other person. It has been prescribed in M.H.A., OM No. 25/10/55-Estt. (A) dated 12<sup>th</sup> January 1956 that such returns shall be submitted in the prescribed form in respect of the calendar year by 31<sup>st</sup> January of the next year. **Accordingly, the Annual Immovable Property Return (IPR) for the year 2016 (position as on 01.01.2017), in the prescribed form, may invariably be furnished by 31<sup>st</sup> January, 2017.**

2. Further, it has been observed in the previous instances that officers, while furnishing their Annual IPR, write "no change", "same as last year", etc., which do not provide basis for scrutiny and further linking. It would also not be out of place to mention that in compliance of Government of India orders as notified under DOP&T circular No. 11013/3/2011-Estt. A-IV dated 11<sup>th</sup> April, 2011, Annual Properly Returns as on January 1<sup>st</sup> of the year of members of Group 'A' Central Service are required to be placed in public domain, by respective Cadre Controlling Authorities, for which the complete details need to be invariably provided.

3. **It is, therefore, enjoined upon all Pr. Cs DA/CsDA & equivalents to ensure that these returns, furnishing the full/complete detail(s) of all the immovable property(ies) instead of above mentioned remarks, are submitted by all IDAS Officers under their administrative jurisdiction till 31<sup>st</sup> January, 2017 showing position as on 01.01.2017.**

4. It may also be impressed upon them that in terms of DOP&T OM No. 11013/12/93-Estt. (A) dated 24<sup>th</sup> January, 1994, failure on the part of a Government servant to comply with the requirement of the aforesaid rule can form good and sufficient reason for instituting disciplinary proceedings against him/her. Strict action may be taken against officers, who fail to submit the return in time or furnishing wrong information. The DOP&T vide their circular No. 11012/11/2007-Estt.A dated 27<sup>th</sup> September, 2011 has notified that Vigilance clearance shall be denied to an officer, if he fails to submit his

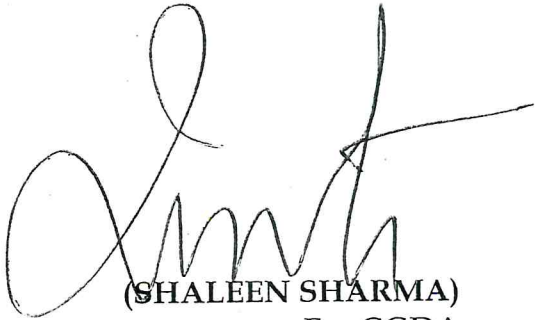
annual immovable property return of the previous year by 31<sup>st</sup> January of the following year, as required under Government of decision under Rule 18 of the CCS (Conduct) Rules, 1964 and will not be considered for empanelment for senior level posts in Government of India.

5. Action as above may also please be taken in respect of Group 'B' officers of the Department.
6. This issues with the approval of the CGDA.

  
(SHAM DEV)  
Joint CGDA (AN)

Copy to:

1. Dy. CGDA (AN) (Local) - With a request for similar action as above.
2. AN II Section (Local) - For information and further necessary action please.
3. ✓ EDP Cell (Local) - With a request to place above circular on CGDA's web-site.

  
(SHALEEN SHARMA)  
For CGDA