



No. AN/II/2151/DPC/SPS/2017-18

Date: 26th July 2017

To,

The PCDA (Navy) Mumbai
The CDA (R&D) Bengluru

Subject: Promotion of Private Secretary (PS) to Sr. Private Secretary (SPS) grade.

The Competent Authority has approved promotion of the following Private Secretaries (PSs) to the grade of Sr. Private Secretary (SPS), in the Level-8 of Pay Matrix (Pay Band-2 ₹ 9300-34800 plus Grade Pay of ₹ 4800/-, Pre-revised 6th CPC) with immediate effect or from the assumption of charge whichever is later:

Sl. No.	Name of the PS	Office where serving	Orgn.	Office where posted	Orgn.
1.	Shri Jacob Mathew	IFA SNC Kochi	PCDA (Navy) Mumbai	IFA (SNC) Kochi	PCDA (Navy) Mumbai
2.	Shri S Bharadwaj	Main Office, CDA (R&D) Bengluru	CDA (R&D) Bengluru	Main Office, CDA (R&D) Bengluru (★)	CDA (R&D) Bengluru

(★) On promotion to SPS grade, Shri S. Bharadwaj, PS has been retained in Main Office CDA (R&D) Bengluru till 31.03.2018 and there after he stands posted to HQrs Office, CGDA, Delhi Cantt. Accordingly, he may be relieved on 31.03.2018 with directions to report to HQrs Office, CGDA, Delhi Cantt.

2. Before promoting the PSs quoted in the table above, it may please be ensured that none of the circumstances enumerated in para 2 of the DOP&T OM No. 22011/4/91-Estt. (A) dated 14.09.1992 have arisen before promotion. If such circumstances have arisen, the promotion shall not be released and instead considered as if, the case of the officer concerned has been placed in **Sealed Cover** by the Departmental Promotion Committee, in terms of para 7 of the said OM.

3. Immovable Property Return (IPR) of the PS, as on date of promotion to the SPS grade, duly verified, may also be forwarded within 15 days from the date of assumption of charge.

4. Part-II Office Order regarding promotion of the PS may please be forwarded to this HQrs office at the earliest.

रक्षा लेखा महानियंत्रक **CONTROLLER GENERAL OF DEFENCE ACCOUNTS**

उलन बटार रोड़, पालम, दिल्ली छावनी-110010 Ulan Batar Road, Palam, Delhi Cantt-110010

Ph. : 011-25665500, 25665555 Fax : 011-25674806, 25674821 Email : cgdanewdelhi@nic.in Web : www.cgda.nic.in

5. All the completed APARs / MTPARs **(in original)** in respect of the PS which has become due till date, may please be forwarded to Admin-II Section of this HQrs office immediately after promoting the PS.

Receipt of this communication may please be acknowledged.



(Mustaq Ahmad)
Dy. CGDA (Admin.)

Copy to:

1. EDP Section, HQrs office
2. The OIC Admin- X Section Local
3. The OIC Admin- XI Section Local
4. The OIC Admin-IV Section Local

With request to upload the promotion order on department's website.

For information and necessary action please.

sd
(Mustaq Ahmad)
Dy. CGDA (Admin.)