

रक्षा लेखा महानियंत्रक
उलान बटार रोड, पालम, दिल्ली छावनी 110010

No. AN/VIII/8201/2/RR/Canteen Staff

Dated: 03 July 2017

To

All PCsDA / CsDA
PCA (Fys) / CsFA (Fys)

Sub:- Recruitment for the post of Canteen Attendant in Defence Accounts Department as per Recruitment Rules.

Reference:- HQrs letter of even number dated 08.06.2016 .

References have been received from Controllers' offices regarding selection and recruitment process in respect of Canteen Attendant in Defence Accounts Department.

It has been decided that following guidelines may be adopted for recruitment of the post of Canteen Attendant.

- (i) Advertisement may be published in employment news and leading newspaper of English/Hindi of the concerned state.
- (ii) Screening Committee comprising 1 IDAS, 1 SAO & 1 AAO may be formed for short listing the candidates.
- (iii) Selection test will be made of objective type and questions will be of metric level. While framing the paper some questions related to trade/skill of canteen attendant can also be considered. The selection criteria will be decided by the Examination Committee consisting ACDA/DCDA/JCDA/Addl CDA. The committee will also consist of two other members one AAO and one AO/Sr.AO.
- (iv) Final selection will be made by PCsDA/CsDA based on the recommendation of examination/selection committee.

This has the approval of CGDA.


(Kavita Garg)
Sr. Dy. CGDA (AN)