

कार्यालय रक्षा लेखा महानियंत्रक, उलान बतार रोड, दिल्ली छावनी-10
**Office of the CGDA, Ulan Batar Road, Palam,
Delhi Cantt-110010**

No. AN/III/3060/I/Vol. VIII dated 06.05.2019

To

✓ All PCsDA/ PCsA (Fys.)/ PIFAs,
CsDA/ CsFA (Fys.)/ IFAs/ RTCs.
(through CGDA website).

Subject: Amendment to OM Part-I (2014 edition) : Circulation of CS No. 04/2019.

The Correction Slip no. 04/2019 of the Office Manual Part-I (2014 edition) has been uploaded on website for information and updation of OM Part-I. In this connection, it is intimated that this Correction Slip will not be forwarded to field Controllers separately. Please download the Correction Slip and update the concerned paras of the Office Manual Part-I (2014 edition).

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(MUSTAQ AHMAD)
Sr. Dy. CGDA (AN)

Amendment to OM Part-I (Edition 2014)
APPENDIX V (Referred to in Para 463)

Correction Slip No. 04/2019

Effective check-points to ensure the compliance of the Official Language Rules

GIO Incentives for Hindi

(a) Cash Awards for passing the examination, through training classes, under Hindi Teaching Scheme: All employees are eligible for Cash Awards on the basis of marks obtained

Marks obtained:

Prabodh Exam

	For	Read
70% or more marks	Rs. 800	Rs. 1600
60% or more but less than 70%	Rs. 400	Rs. 800
55% or more but less than 60%	Rs. 200	Rs. 400

Praveen Exam

	For	Read
70% or more marks	Rs. 1200	Rs. 1800
60% or more but less than 70%	Rs. 800	Rs. 1200
55% or more but less than 60%	Rs. 400	Rs. 600

Pragya Exam

	For	Read
70% or more marks	Rs. 1200	Rs. 2400
60% or more but less than 70%	Rs. 800	Rs. 1600
55% or more but less than 60%	Rs. 400	Rs. 800

Authority: GoI, Ministry of Home Affairs, Rajbhasha Vibhag OM No. 21034/66/2010-रा.भा. (प्रशि.) dated 29.07.2011.

APPENDIX V (Referred to in Para 463)

Effective check-points to ensure the compliance of the Official Language Rules

GIO Incentives for Hindi

(c) Cash Awards for acquitting creditably in Hindi Typewriting and Hindi Stenography Examinations/ Electronic Typewriters, Computers/Word Processors under the Hindi Teaching Scheme: Non-Gazetted employees eligible on the basis of marks obtained

Hindi Typewriting	For	Read
97% or more marks	Rs. 1200	Rs. 2400
95% or more but less than 97%	Rs. 800	Rs. 1600
90% or more but less than 95%	Rs. 400	Rs. 800

Hindi Stenography	For	Read
95% or more marks	Rs. 1200	Rs. 2400
92% or more but less than 95%	Rs. 800	Rs. 1600
88% or more but less than 92%	Rs. 400	Rs. 800

Authority: GoI, Ministry of Home Affairs, Rajbhasha Vibhag OM No. 21034/66/2010-रा.भा. (प्रशि.) dated 29.07.2011.

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(e) Lump sum Awards for passing the examinations through own efforts:

Lump sum Awards as under admissible to operational staff and to those posted at places where there are no training centers under the HTS or where there are no arrangements for imparting training in the concerned classes, for passing, through one's own efforts the examination of the HTS and such Hindi examinations conducted by the recognized Voluntary Hindi Organizations.

Passing the examinations through own efforts	For	Read
Prabodh examination of HTS.	Rs. 1000	Rs. 1600
Praveen examination of HTS.	Rs. 1000	Rs. 1500
Pragya examination of HTS	Rs. 1200	Rs. 2400
Hindi Typewriting examination of HTS	Rs. 800	Rs. 1600
Hindi Stenography- examination of HTS	Rs. 1500	Rs. 3000

Authority: GoI, Ministry of Home Affairs, Rajbhasha Vibhag OM No. 21034/66/2010-रा.भा. (प्रशि.) dated 29.07.2011.

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Prizes : Cash Awards given to the participants every year as under :

Independently for each Ministry/Department/Attached office	For	Read
I Prize (2 prizes)	Rs.1,000 each	Rs. 5000 each
II Prize (3 prizes)	Rs. 600 each	Rs. 3000 each
III Prize (5 prizes)	Rs. 300 each	Rs. 2000 each
Independently for each Subordinate Office		
I Prize (2 prizes)	Rs. 800 each	Rs. 5000 each
II Prize (3 prizes)	Rs. 400 each	Rs. 3000 each
III Prize (5 prizes)	Rs. 300 each	Rs. 2000 each

Authority: GoI, Ministry of Home Affairs, Rajbhasha Vibhag OM No. 12013/01/2011-रा.भा.(नीति) dated 14 September 2016.