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रक्षा लेखा अपर महानियंत्रक  
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Dt 23/07/2014

Dear *veena*,

I am writing this DO letter in connection with the revision/updation of Classification Hand Book- Defence Services Receipt and Charges.

I would like to mention here that Classification Hand Book contains the Codes Heads under various Major and Minor Heads against which the Budgetary Allocations and expenditure on different heads are shown. This is the basic book of transactions in Defence Accounts Department on behalf of Defence Services. With the passage of time, many new heads have been opened and Correction Slips have been issued from time to time after receipt of the proposal from the users side like Service HQrs of Army, Air Force, Navy, Ordnance Factory Board etc. Since its last edition, 2007 a number of correction slips have been issued.

You would be glad to know that CGDA office has taken up this work and as also felt by the MoD(Fin), we target to complete the assigned task at the earliest possible. This task would be completed only if we receive your valuable suggestions on the issues relevant to Ministry of Defence(Finance).

I would therefore request you to please look into the matter and take up the issue with the Service HQrs for forwarding their views/comments by 1<sup>st</sup> week of August 2014 so that requisite approvals may be obtained from the appropriate authorities i.e C&AG/ CGA/ DGADS for finalizing the CHB within the stipulated time line.

With regards,

Yours sincerely,  
*G. Swarup*

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